

Memo

To: Trustee Gohl
From: Robert Kosin, Director of Administration
CC: Board of Trustees, Village President
Date: May 23, 2014
Re: Public Assembly Regulations Report

The Village of Barrington Hills has by practice regulated through its authority in the Vehicle Code, (605 ILCS 5/4-408) public use of its roads, through a resolution, that requires a certificate of insurance and details of the roads use.

The Village issues itself a permit for its own event known as Torch Run and the components of that event have served as a template for other public uses of the roads.

In effort to maintain consistency between the evaluations of proposed events, the codification of standards would best serve the Village. The Village over time codified the requirements for outside burning (VBH 7-1-1), target shooting (VBH 8-2-5) and conducting a raffle (VBH 3-7-1). While the practice already exists and an example from another municipality is attached, certain threshold standards need to be established that is conducive to Barrington Hills; such as

- The size of the group invoking the permit
- The geographical area covered by the permit
- The duration of the permit
- The financial limits of the insurance coverage
- Fee recapture schedule
- Application fee
- Penalty provision for non-compliance

This is submitted to undertake the preparation of an ordinance that would be presented for consideration by the Board of Trustees.