

# Memo

To: Village President  
From: Robert Kosin  
CC: Board of Trustees  
Date: October 4, 2013  
Re: Village Special Event October 13<sup>th</sup>, The Hills Are Alive

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Pursuant to the administrative provisions of the Village Code, a special meeting has been requested by at least two Trustees to review the activities of the Special Event titled The Hills Are Alive, to be held at the Barrington Hills Park District on Sunday, October 13<sup>th</sup> at Noon to 5pm.

A summation of activities up to September 26<sup>th</sup> has been circulated involving, Insurance, License and Finance. It and updates to Friday October 4<sup>th</sup> are being distributed with the meeting agenda.

If the material creates more confusion or appears disjointed please free to contact me directly for clarification and in turn provided a better report.



Robert Kosin <rkosin@barringtonhills-il.gov>

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## VBH Event 10/13 The Hills Are Alive

1 message

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Robert Kosin <rkosin@barringtonhills-il.gov>

Thu, Sep 26, 2013 at 5:12 PM

To: Fritz Gohl <fgohl@barringtonhills-il.gov>, "Karen S. Selman" <kselman@barringtonhills-il.gov>, Patty Meroni <pmeroni@barringtonhills-il.gov>, Joseph Messer <jmesser@barringtonhills-il.gov>, Colleen Konicek Hannigan <ckonicek@barringtonhills-il.gov>, Michael Harrington <mharrington@barringtonhills-il.gov>  
Cc: Dolores Trandel <clerk@barringtonhills-il.gov>, "Rosemary N. Ryba" <treasurer@barringtonhills-il.gov>

The requested status of the event titled The Hills Are Alive is as follows...

Sunday, October 13 Noon to 5PM at the Barrington Hills Park District Riding Center. The event is co-hosted by the Barrington Hills Park District.

### INSURANCE

The Village has within its own existing policies coverage for an event the Certificate of Liability Insurance having the Barrington Hills Park District as a named Additional Insured and certificate holder. The General Liability Policy also provides for the Host Liquor Liability coverage.

No additional cost was occurred in providing insurance as coverage of both Special Events and Host Liquor Liability is included since January 1, 2013 in the General Liability Policy and Umbrella Liability Policy. The policies are on file through the year in the office of the Village Treasurer.

Separate COI will be obtained from those commercial vendors or service providers at the event in a manner as the Village does for activities around the Village Hall. Those certificates are also retained by the Treasurer.

### LICENSE

Two types of licensed activities are involved; a Special Class D Liquor License would be issued upon successful application by the Onion Pub, Illinois Temporary Food Service standards will be applied by a health inspection contracting service to two (2) food vendors. No Village employee or appointee will be involved in the licensed activities.

### FINANCE

The event has been undertaken by contributions of persons or companies acquainted with the Village to the extent that the expenses should be balanced with no net cost. Management of expenses will occur through a 48 hour reporting system in the office of the Village Treasurer between donations received and deposited and expenses occurred or committed to occur. The overall monthly reporting of this event will be found in Account Number 10-01-50211 Meeting Expenses.

The Park District has waived their rental fee of the facility.

In addition to the attached, I am available to provided other details. To that end I will follow-up by telephone your understanding of how this is transpiring and the responsibilities of each aspect.

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VILLAGE OF BARRINGTON HILLS  
112 Algonquin Rd, Barrington Hills, IL 60010-5199  
847.551.3000 | BarringtonHills-il.gov

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**4 attachments**

 **Health\_Services\_VBH.pdf**  
37K

 **COI\_Special Event\_101313.pdf**  
221K

 **ECG\_Services.pdf**  
219K

 **Flyer.pdf**  
72K

# **INSURANCE**



Robert Kosin <rkosin@barringtonhills-il.gov>

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## Certificate - Event on October 13th

1 message

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**A Nelson** <anelson@lundstrominsurance.com>

Wed, Sep 25, 2013 at 8:10 AM

To: Robert Kosin <rkosin@barringtonhills-il.gov>

Bob,

Per our conversation, attached please find the certificate of insurance that is providing the Barrington Hills Park District with proof of coverage, including Additional Insured status. I have also indicated on the certificate that Host Liquor Liability coverage is included.

As discussed, the beer and wine vendor(s) will be providing proof of their own coverage, including Liquor Liability.

If you have any questions, please do not hesitate to contact me.

Thank you,

*Amy K Nelson*

Senior Account Manager

(847) 289-7541

Fax (847) 428-8857

[anelson@lundstrominsurance.com](mailto:anelson@lundstrominsurance.com)

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 **Certificate.pdf**  
89K

**CERTIFICATE OF LIABILITY INSURANCE**DATE (MM/DD/YYYY)  
09/25/13

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Lundstrom Insurance 2205 Point Blvd., Ste 200 Elgin, IL 60123 Craig Flynn, CIC	847-741-1000	CONTACT NAME:	
	847-428-8857	PHONE (A/C, No., Ext):	FAX (A/C, No.):
		E-MAIL ADDRESS:	
INSURER(S) AFFORDING COVERAGE			NAIC #
INSURER A : Scottsdale Insurance Company			41297
INSURER B : National Casualty Co.			11991
INSURER C :			
INSURER D :			
INSURER E :			
INSURER F :			

INSURED  
Village of Barrington Hills  
112 Algonquin Rd  
Barrington Hills, IL 60010-5199

**COVERAGES**

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY			PEI0005912	01/01/13	01/01/14	EACH OCCURRENCE \$ 1,000,000
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY	<input checked="" type="checkbox"/>					DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000
	CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						MED EXP (Any one person) \$ 5,000
							PERSONAL & ADV INJURY \$ 1,000,000
							GENERAL AGGREGATE \$ 2,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						PRODUCTS - COMP/OP AGG \$ 2,000,000
	<input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						\$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident) \$
	ANY AUTO						BODILY INJURY (Per person) \$
	ALL OWNED AUTOS						BODILY INJURY (Per accident) \$
	HIRED AUTOS						PROPERTY DAMAGE (Per accident) \$
							\$
B	<input checked="" type="checkbox"/> UMBRELLA LIAB	<input checked="" type="checkbox"/>		UMO0033591	01/01/13	01/01/14	EACH OCCURRENCE \$ 10,000,000
	<input type="checkbox"/> EXCESS LIAB						AGGREGATE \$ 10,000,000
	DED <input type="checkbox"/> RETENTION \$						\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						WC STATUTORY LIMITS OTH-ER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)		N/A				E.L. EACH ACCIDENT \$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE \$
							E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Re: The Hills Are Alive - Event held Sunday, October 13, 2013 at 361 Bateman Rd, Barrington Hills, IL  
Barrington Hills Park District is included as an Additional Insured with respects to the General Liability.

Host Liquor Liability coverage is included under the General Liability.

**CERTIFICATE HOLDER****CANCELLATION**

<b>BARHI-1</b>  Barrington Hills Park District PO Box 1393 Barrington, IL 60011	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 



Robert Kosin <rkosin@barringtonhills-il.gov>

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## VBH Event Insurance

5 messages

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Robert Kosin <rkosin@barringtonhills-il.gov>

Mon, Sep 30, 2013 at 1:26 PM

To: Joseph Messer <jmesser@barringtonhills-il.gov>

Cc: Michael Harrington <mharrington@barringtonhills-il.gov>, "Rosemary N. Ryba" <treasurer@barringtonhills-il.gov>

Attached is the response as to what expenses exist in the Village's insurance policies for special events or hosted liquor liability which is found to be standard coverage and unable to be excluded.

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VILLAGE OF BARRINGTON HILLS

112 Algonquin Rd, Barrington Hills, IL 60010-5199

847.551.3000 | BarringtonHills-il.gov



Insurance\_SpecialEvants.pdf

43K

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Michael Harrington <mharrington@barringtonhills-il.gov>

Wed, Oct 2, 2013 at 2:03 PM

To: Robert Kosin <rkosin@barringtonhills-il.gov>

Cc: Joseph Messer <jmesser@barringtonhills-il.gov>, "Rosemary N. Ryba" <treasurer@barringtonhills-il.gov>

Thanks for the info. It is consistent with our prior discussions. We should verify that the coverage rolls over from our Commercial General Liability policy to our Umbrella Liability policy to our Excess Liability Policy so that we know that we are fully covered to the higher limits available from these other policies.

[Quoted text hidden]

[Quoted text hidden]

To ensure compliance with the Open Meetings Act, elected or appointed members of the public body may reply to this message, but they should not forward it or send a copy of the reply to other members of the public body.

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Robert Kosin <rkosin@barringtonhills-il.gov>

Wed, Oct 2, 2013 at 2:16 PM

To: "Amy K. Nelson" <anelson@lundstrominsurance.com>

Cc: "Michael E. Harrington" <mharrington@barringtonhills-il.gov>

Can you respond to the question regarding the following sequence of coverage available to the Village for the special event [10/13] ?

Robert Kosin  
Barrington Hills Village Administrator

847.551.3000  
BarringtonHills-il.gov

[Quoted text hidden]

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**A Nelson** <anelson@lundstrominsurance.com>  
To: Robert Kosin <rkosin@barringtonhills-il.gov>  
Cc: "Michael E. Harrington" <mharrington@barringtonhills-il.gov>

Wed, Oct 2, 2013 at 2:20 PM

Good afternoon,

Please consider this confirmation that both the Umbrella and Excess Liability policies extend over and above the Commercial General Liability coverage. The limits are provided in addition to the General Liability limits.

If you have any additional questions or concerns, please do not hesitate to contact me.

Thank you,

*Amy K Nelson*

Senior Account Manager

(847) 289-7541

Fax (847) 428-8857

[anelson@lundstrominsurance.com](mailto:anelson@lundstrominsurance.com)

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**From:** Robert Kosin [mailto:rkosin@barringtonhills-il.gov]  
**Sent:** Wednesday, October 02, 2013 2:16 PM  
**To:** A Nelson  
**Cc:** Michael E. Harrington  
**Subject:** Fwd: Re: VBH Event Insurance

[Quoted text hidden]

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**Michael Harrington** <mharrington@barringtonhills-il.gov>  
To: A Nelson <anelson@lundstrominsurance.com>  
Cc: Robert Kosin <rkosin@barringtonhills-il.gov>

Wed, Oct 2, 2013 at 2:32 PM

OK, thanks for the quick response.

[Quoted text hidden]



Robert Kosin <rkosin@barringtonhills-il.gov>

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## VBH Event 10/13 Food Services COI

1 message

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**Robert Kosin** <rkosin@barringtonhills-il.gov>

Tue, Oct 1, 2013 at 1:49 PM

To: Joseph Messer <jmesser@barringtonhills-il.gov>

Cc: Michael Harrington <mharrington@barringtonhills-il.gov>, "Rosemary N. Ryba" <treasurer@barringtonhills-il.gov>

Attached is the certificate of insurance received from the vendor Meeske's Prime Meats who is providing food services. This certificate names as the certificate holder both the Village and Barrington Hills Park District.

Certificates of Insurance for Village vendors are retained with the Village Treasurer.

This information is independent and separate from the health services requirement.

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VILLAGE OF BARRINGTON HILLS  
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**COI\_Vendor\_FoodServices.pdf**

54K



**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

**NOTICE OF CANCELLATION TO CERTIFICATE HOLDER(S)**

This endorsement modifies insurance provided under the following:

**BUSINESSOWNERS COVERAGE PART  
COMMERCIAL AUTO COVERAGE PART  
COMMERCIAL GENERAL LIABILITY COVERAGE PART  
COMMERCIAL INLAND MARINE COVERAGE PART  
COMMERCIAL PROPERTY COVERAGE PART  
OWNERS AND CONTRACTORS PROTECTIVE LIABILITY COVERAGE PART  
PRODUCTS/COMPLETED OPERATIONS LIABILITY COVERAGE PART  
RAILROAD PROTECTIVE LIABILITY COVERAGE PART  
COMMERCIAL LIABILITY UMBRELLA COVERAGE PART  
WORKERS COMPENSATION AND EMPLOYERS LIABILITY INSURANCE POLICY**

With respect to coverage provided by this endorsement, the provisions of the Coverage Part (Policy) apply unless modified by the endorsement.

**Cancellation**

The following is added under the Cancellation Condition applicable to the Coverage Parts (Policy) listed above:

If we cancel this policy for any reason other than non payment of premium, we will mail written notice of cancellation to the certificate holder(s) on file with the Company. Notice will be provided prior to the effective date of cancellation. We will give the number of days notice as provided for in the Cancellation Condition of this policy. The notice will state the effective date of cancellation. The policy period will end on that date.

If you cancel this policy, or if we cancel for non payment of premium, we will mail written notice of such cancellation to the certificate holder(s) on file with the Company. The notice will state the date the policy was cancelled.

The notice will be mailed by first-class mail to the last known mailing address of the certificate holder(s) on file with the Company.

Any notice of cancellation provided by this endorsement applies only to the certificate holder(s) with a certificate of insurance applicable to this policy's period.

Our failure to send notice of cancellation to the certificate holder(s) will not amend, extend or alter the terms and conditions of this policy, including the cancellation of this policy.

If there is a conflict between any other policy cancellation provisions pertaining to the certificate holder(s) and this endorsement, the other policy provisions shall control.

Nothing contained here varies, alters, or extends any provisions of the policy except as provided in this endorsement.

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**Contains copyrighted material of the National Council on Compensation Insurance, with its permission.**



### ADDITIONAL REMARKS SCHEDULE

AGENCY		NAMED INSURED	
POLICY NUMBER AB9007828		BLAKE CHARLES INC / AND BUCCOLA ENTERPRISES INC 333 W NORTHWEST HWY PALATINE, IL 60067	
CARRIER COUNTRY Mutual Insurance Company	NAIC CODE 20990	EFFECTIVE DATE: 9/30/2013	

**ADDITIONAL REMARKS**

**THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,**  
**FORM NUMBER:** ACORD 25 **FORM TITLE:** CERTIFICATE OF LIABILITY INSURANCE

PROPRIETOR, PARTNER(S), EXECUTIVE OFFICER(S), MEMBERS(S) IS/ARE EXCLUDED ON WORKERS COMPENSATION BY ENDORSEMENT.



Robert Kosin <rkosin@barringtonhills-il.gov>

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## VBH Event Coverage

1 message

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**Robert Kosin** <rkosin@barringtonhills-il.gov>

Fri, Oct 4, 2013 at 3:45 PM

To: Michael Harrington <mharrington@barringtonhills-il.gov>

Cc: "Rosemary N. Ryba" <treasurer@barringtonhills-il.gov>

Attached is the response previously provided by our insurance broker to Rosemary Ryba that "there are no exclusions within the General Liability coverage that relates to any type of animal, domesticated or otherwise."

It was also this same explanation that there is no charge or cost difference to include or exclude the coverage of Special Events.

The explanation in its entirety is attached for your reference..

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VILLAGE OF BARRINGTON HILLS  
112 Algonquin Rd, Barrington Hills, IL 60010-5199  
847.551.3000 | BarringtonHills-il.gov



**General\_LiabilityCoverage.pdf**

245K



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## FW: FW: AT&T phone system

1 message

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**A Nelson** <anelson@lundstrominsurance.com>  
To: Robert Kosin <rkosin@barringtonhills-il.gov>

Fri, Oct 4, 2013 at 2:52 PM

Bob,

I sent a response to Rosemary about this, but I should have copied you on the email.

In addition, to respond to your request: *Please provide if you have not already done so the explanation of the coverage available to the Village for claims arising from or involving domesticated animals, i.e., horses.*

Please note that there are no exclusions within the General Liability coverage that relates to any type of animal, domesticated or otherwise.

If you have any additional questions, please do not hesitate to contact me.

Thank you,

*Amy K Nelson*

Senior Account Manager

(847) 289-7541

Fax (847) 428-8857

[anelson@lundstrominsurance.com](mailto:anelson@lundstrominsurance.com)

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**From:** A Nelson  
**Sent:** Monday, September 30, 2013 10:56 AM  
**To:** 'Treasurer VBH'  
**Subject:** RE: FW: AT&T phone system

Regarding the Hills Are Alive, based on the information we were provided with the details of the event, the insurance company feels that there is no need to add any coverage or make a charge to consider this event "covered". There is no charge or cost difference to either include or exclude this event.

The coverage would be provided under the General Liability policy, with the Umbrella limits extending above the primary, in the event of a large catastrophic claim.

Please let me know if you or Bob have any additional questions or concerns!

Thank you,

*Amy K Nelson*

Senior Account Manager

(847) 289-7541

Fax (847) 428-8857

[anelson@lundstrominsurance.com](mailto:anelson@lundstrominsurance.com)

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**From:** Treasurer VBH [mailto:treasurer@barringtonhills-il.gov]

**Sent:** Monday, September 30, 2013 10:33 AM

**To:** A Nelson

**Subject:** Re: FW: AT&T phone system

Thanks Amy. This looks like it went through Wendi and I was not aware. Good eye! Bob said he was going to talk to you today regarding the fact that we have the insurance coverage already for the Hills Are Alive event (and other similar types of events). The question is: Is this coverage under our general coverage or is this through the umbrella limits that we obtain? And, what is the cost difference if we did not hold this type of coverage?

**Rosemary N. Ryba, Treasurer**

**Village of Barrington Hills**

**112 Algonquin Road**

**Barrington Hills, IL 60010**

**847.551.3002 direct**

**847.551.3050 fax**

On Mon, Sep 30, 2013 at 10:26 AM, A Nelson <anelson@lundstrominsurance.com> wrote:

Hi Rosemary,

I thought that the information you emailed over on Thursday afternoon looked familiar, so I tracked down the certificates and form that was completed back in March. It looks like it's the same system and request. Did AT&T just send you that request? I would be glad to send them a copy – just let me know!

Thank you,

*Amy K Nelson*

Senior Account Manager

(847) 289-7541

Fax (847) 428-8857

[anelson@lundstrominsurance.com](mailto:anelson@lundstrominsurance.com)

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**From:** A Nelson

**Sent:** Monday, March 04, 2013 2:58 PM

**To:** 'Wendi Frisen'

**Subject:** RE: AT&T phone system

Wendi,

I have filled in the insurance company information on the attached, as well as provided the certificates of insurance (one for property coverage, one for General Liability).

Is this new phone system replacing an old system? I just want to make sure that if we need to increase the property limit to reflect the new system, we do so with the appropriate amount.

Please let me know if you have any questions.

Thank you,

*Amy K Nelson*

Senior Account Manager

(847) 289-7541

Fax (847) 428-8857

[anelson@lundstrominsurance.com](mailto:anelson@lundstrominsurance.com)

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**From:** Wendi Frisen [mailto:wfrisen@barringtonhills-il.gov]

**Sent:** Monday, March 04, 2013 2:09 PM

**To:** A Nelson

**Subject:** AT&T phone system

Amy, Attached is a request for a certificate of insurance for the purchase of the new telephone system. Please provide ASAP.

—  
Regards,

Wendi L. Frisen

Manager of Municipal Services

OMA Officer, Administration

Village of Barrington Hills

112 Algonquin Road

Barrington Hills, IL 60010-5199

P: 847-551-3003 F: 847-551-3050

To ensure compliance with the Open Meetings Act, elected or appointed members of the public body may reply to this message, but they should not forward it or send a copy of the reply to other members of the public body.

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# FINANCE

## Monetary Contributions

Organization	Amount	Received Check?
BMO Harris	\$ 800.00	
Kohring Electric	\$ 250.00	YES
Groot	\$ 500.00	YES
GeWalt Hamilton & Associates	\$ 500.00	YES
Ted Clark	\$ 500.00	YES
Wickstrom	\$ 500.00	YES
Burke, Warren, MacKay & Serritella, P.C.	\$ 1,000.00	YES
Harrington Family Farms	\$ 400.00	YES
Wall & Associates	\$ 200.00	YES
Comcast	\$ 750.00	YES
Aspen	\$ 50.00	YES
John Clark	\$ 250.00	YES
White Night Plowing	\$ 50.00	
Promised	\$ 5,750.00	
Received	\$ 4,900.00	

Expended \$ 324.49

Variance \$ 5,425.51

\*Update 10/7/2013

## Costs

Items	Total Cost	Expended
Riding Club Rental	\$0	\$0.00
CCFPD Rental	\$0	\$0.00
Pig Roast for 500	\$2,800	
Animals for Awareness Show 1 hour	\$375	
Balloon Animals	\$150	
Pumpkins	\$320	
Pumpkin Paint & Brushes	\$125.36	\$125.36
Sanitation Station	\$0	\$0.00
Toilets	\$340	
Sparky the Dog	\$0	\$0.00
Police Cars	\$0	\$0.00
Hay Ride	\$0.00	\$0
20x40 Tent	\$0	\$0.00
Rentals, 20x40 Tent, Chairs, Tables, Stage, Music Equipment	\$994.65	
Organization Postage	\$6.90	\$6.90
Sponsors Postage	\$8.74	\$8.74
Golf Carts	\$95	
Name Tag	\$67.26	\$67.26
Banners	\$79.26	\$79.26
Band	\$600	
Face Paint & Brushes	\$36.97	\$36.97
	\$5,999.14	\$324.49
	Total	Total Expended

\*Update 10/7/2013

# LICENSE



State of Illinois  
**LICENSE**

No. 13-03

\$ 50.00

TO SELL ALCOHOLIC LIQUOR AT RETAIL

*By Authority of the Village of Barrington Hills*

*License is Hereby Granted to* The Onion Pub & Brewery  
*to Sell Alcoholic Liquor at Retail.*

CLASS "D"

(KIND AND CLASSIFICATION OF LICENSE)

At No. "The HILLS Are ALIVE" Event  
Barrington Hills Riding Club in the Village of Barrington Hills on the  
13th day of October A.D. 2013 until the 13th day of October A.D. 2013

*subject to provisions of all ordinances now in force and that may hereafter be passed.*



*Witness the hand of the President of the  
Village of Barrington Hills and the Corporate Seal thereof,*

*this* 2nd day of October A.D. 2013,

Attest: Dolores J. Grandel M. J. McL...  
VILLAGE CLERK PRESIDENT



Robert Kosin <rkosin@barringtonhills-il.gov>

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## VBH Event Health Services

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Robert Kosin <rkosin@barringtonhills-il.gov>

Wed, Sep 25, 2013 at 4:26 PM

To: Michael Harrington <mharrington@barringtonhills-il.gov>

As Trustee Chairman of Health Committee of the Board of Trustees, please be advise that health inspection of food services for the Village event of October 13th is being undertaken by independent contracting services described the attached.

This contractor Environmental Consulting Group is used by the Village of Invernes as it like Barrington Hills has infrequent activities best served by an independent contractor. If events were more frequent or substantial, the Village could, like Barrington and South Barrington arrange in an IGA health inspection services with the county health department.

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VILLAGE OF BARRINGTON HILLS  
112 Algonquin Rd, Barrington Hills, IL 60010-5199  
847.551.3000 | BarringtonHills-il.gov

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 **ECG\_Services.pdf**  
218K

**ENVIRONMENTAL CONSULTING GROUP, INC.**  
**PROPOSAL ACCEPTANCE SHEET**

Project Name Environmental Health Inspections  
Project Location Village of Barrington Hills  
Proposal Number 13-319 Proposal Date September 24, 2013

For **Payment** of Charges, Invoices will be charged to the account of:

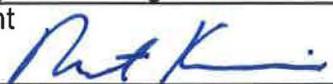
Company Name Village of Barrington Hills  
Address 112 Algonquin Road  
City , State, Zip Barrington Hills IL 60010 Phone 847 471 9313  
Fax 847-551-3050

This **AGREEMENT** is subject to the following special provisions/payment schedule:

Contract Amount: **\$65/hour**

*This **AGREEMENT** together with the proposal and the General Terms and Conditions (Terms) constitute the entire agreement between client and Environmental Consulting Group, Inc. and, with respect to the subject matter thereof, supersedes all prior written or oral understandings.*

This **AGREEMENT** is accepted by:

Village of Barrington Hills  
Client 

By (Signature)

Robert Kosin

By (Type/Print)

Director of Administration

Title

September 25, 2013

Date

Acknowledging the Terms and Conditions  
**Attached**

Environmental Consulting Group, Inc.  
ECG

By (Signature)

By (Type/Print)

Title

Date

Acknowledging the Terms and Conditions

# GENERAL TERMS AND CONDITIONS

## 1. SCOPE OF WORK

Environmental Consulting Group, Inc. (ECG) shall perform the services defined in this Proposal. Any estimate of cost to the Client as stated in this Proposal shall not be considered as a fixed price, but only an estimate (unless otherwise specifically stated in this contract). ECG will provide additional services under this contract as requested by the Client and invoice the Client for those additional services at ECG's standard rates. The prices shown will be valid for ninety (90) days unless otherwise stated in the proposal.

## 2. RIGHT OF ENTRY

The Client will provide for right of entry of ECG personnel and all necessary equipment to the project site or sites, in order to complete the work.

## 3. INVOICES

As full and complete consideration of the services performed by ECG, Client agrees to pay ECG total fees in accordance with the attached Proposal.

Client agrees that the amounts due to ECG shall be paid in accordance with the Proposal regardless of whether Client makes any use of the information, reports or other services that ECG provided. ECG's compensation is not contingent upon the results of any transaction involving Client. The Client agrees to pay ECG for ECG's services in accordance with the contract, regardless of whether or not the Client has been paid by its own client.

ECG will submit invoices to Client monthly and a final bill upon completion of services. Invoices will show charges for different personnel and expense classifications. A more detailed separation of charges and backup data will be provided at Client's request. There shall be no retainage, unless otherwise agreed upon in the contract. ECG shall furnish, lien waivers, or other supporting documents as and when requested by Client, provided all amounts due to ECG hereunder have been paid.

Payment is due within thirty (30) days after the receipt of invoice and interest charges will start thirty (30) days thereafter. Client agrees to pay an interest charge of one and one-half percent (1 1/2%) per month, or the maximum rate allowed by law, on past due accounts. Any attorney's fees, collection fees or other costs incurred in collecting any delinquent amount shall be paid by the Client.

## 4. OWNERSHIP OF DOCUMENTS

All reports, field data, field notes, laboratory test data, calculations, estimates and other documents prepared by ECG, as instruments of service, shall remain the property of ECG. Client agrees that all reports and other work furnished to the Client or his agents, which are not paid for, will be returned to ECG and will not be used by the Client for any purpose whatsoever.

Cassettes used for Phase Contrast Microscopy (PCM) analysis conducted by ECG will be retained by ECG for maximum of 90 days.

## 5. DISPUTES

In the event that a dispute should arise relating to the performance of services to be provided under this Agreement, and should that dispute result in litigation, it is agreed that the prevailing party shall be entitled to recover all reasonable costs incurred in connection with the claim, including incurred staff time, court costs, attorneys' fees and other incurred claim-related expenses.

This agreement shall be deemed to have been made and executed in the State of Illinois and any dispute arising hereunder shall be resolved in Cook County and in accordance with the laws of Illinois.

## 6. STANDARD OF CARE

Services performed by ECG under this Agreement will be conducted in a manner consistent with that level of care and skill ordinarily exercised by members of the profession currently practicing under similar conditions. No other warranty, expressed or implied, is made.

## 7. LIMITATION OF LIABILITY

The Client agrees to limit ECG's liability to the Client and all construction contractors and subcontractors on the project arising from professional acts, errors or omissions, such that the total aggregate liability of ECG to all those named shall not exceed \$1,000,000.

## 8. INSURANCE & GENERAL LIABILITY

ECG's worker's compensation insurance has limits that are required by state law. Certificates for all insurance policies shall be provided to the Client upon its request. Additional insurance, if requested by Client, will be obtained by ECG (if procurable) and charged to the Client at cost plus fifteen percent (15%). ECG shall not be responsible for any loss, damage or liability arising from acts by Client, its agents, staff and other consultants employed by it. Furthermore, if Client makes a claim against ECG for alleged negligence, but fails to prove such claim, Client shall pay all ECG's defense costs.

## 9. TERMINATION

This Agreement may be terminated by either party upon three (3) days written notice in the event of substantial failure by the other party to perform in accordance with the terms herein. Such termination shall not be effective if that substantial failure has been remedied before expiration of the period specified in the written notice. In the event of termination, ECG shall be paid for services performed to the termination notice date plus reasonable expenses to demobilize.

## 10. ASSIGNS

Neither the Client nor ECG may delegate, assign, sublet or transfer its duties or interest in this Agreement without the written consent of either party. Furthermore, this agreement contains each and every agreement and understanding between the parties relating to its subject matter. It may not be altered or amended except in writing and signed by both the Client and ECG.

## 11. CONFLICTS

Should any element of the General Terms and Conditions be deemed in conflict with any element of the contract referenced above, unless the Proposal clearly voids the conflicting element in the Terms and Conditions, wording of the Terms and Conditions shall govern. Any element of this Agreement later held to violate a law or regulation shall be deemed void, but all remaining provisions shall continue in force.

## **12. SAFETY**

ECG is responsible for the safety on site of its own employees and subcontractors. Client shall provide a sufficient and safe jobsite or working facility for ECG to perform its services and shall maintain responsibility for maintaining a safe jobsite. Neither the professional activities of ECG, nor the presence of ECG's employees and subcontractors shall be construed to imply ECG has any responsibility for any activities on site performed by personnel other than ECG's employees and subcontractors.

## **13. DELAYS IN WORK**

ECG will pursue the work in an efficient and expeditious manner consistent with good quality practices. ECG will not be responsible for delays in the work caused by Client or its agents, consultants, contractors or subcontractors. Standby or non-productive time for delays in our work caused by Client will be charged as work time unless provided for as a separate item in the contract or other mutually agreed upon document.

## **14. CONSEQUENTIAL DAMAGES**

Client shall not be liable to ECG and ECG shall not be liable to Client for any consequential damages incurred by either due to the fault of the other.

## **15. UTILITIES**

In the execution of any subsurface exploration or excavation, ECG will take all reasonable precautions to avoid damage to subterranean structures or utilities. However, it is the Client's responsibility to mark the locations of all underground man-made obstructions. The Client agrees to hold ECG harmless for any damages to subterranean structures which are not called to ECG's attention or correctly shown on the plans furnished.

## **16. GENERAL**

Client understands that by reason of the nature of the engagement, changes in the Services may be necessary or appropriate. Client may from time to time request changes in the Services, each of which shall be subject to ECG's approval. With respect to any services requested verbally or in writing by Client and performed by ECG but not expressly set forth in the Proposal, ECG shall be additionally compensated at its standard hourly rates plus expenses.

The Project Documents are for Client's use only. No third party may use or rely on any of the Project Documents without ECG's written consent.

Client recognizes that actual conditions, including the presence of hazardous substances, agents or conditions may vary from those encountered in ECG's samples, tests, surveys and analyses, and that the information and recommendations developed by ECG are based solely on the tests and analyses performed.

Client where required will sign waste disposal manifest as the "generator" and Client agrees to make all arrangements and pay all costs associated with the transport, handling and disposal of special, hazardous or toxic substances or wastes or underground storage tanks in connection with the subject site. ECG at no time assumes title for said substances and waste or underground storage tanks.

Client recognizes that the extent of the investigation or testing described in the Scope of Work cannot or does not guarantee the existence or non-existence of special, hazardous, or toxic substances and waste or underground storage tanks, since some level of uncertainty will exist regardless of the extent of the investigation.

Information collected during the assessment will be maintained as confidential by ECG unless ECG is required to disclose such information by law.

# **ORGINIZATION**

## INCIDENT REPORTING POLICY

The Village of Barrington Hills intends to provide a safe and healthy environment for Village sponsored events but there is always a possibility of an emergency situation occurring.

It is the policy of Village that all accidents or incidents that results in either personal injury, illness, or damage to Village property shall be properly reported and investigated. Although accident/incident investigation is a reactive process, an incident reporting and investigation process is a proactive measure that can effectively prevent or minimize future incidents or accidents.

### PURPOSE

It is important that the Village sustain the safe operation of its programs and the participants.

Reporting incidents promptly is also critical so the Village can respond to incidents in an appropriate manner, and properly manage any potential claims.

Timely and complete incident reports support analysis that is critical to identifying needed changes of the program.

### WHAT IS AN INCIDENT?

Generally defined, an incident is any unplanned event that results in harm to an individual, property, or the environment. Remember: ANY incident that requires the intervention of medical personnel, involves emergency responders, or results in a response beyond on-site-rendered first aid must be reported.

### WHO MAKES THE REPORT?

All employees, contractors and volunteers are responsible for the initial report of incidents. Supervisors, Managers, Event Contact are responsible for: informing their staff, and volunteers of the need to report incidents promptly; ensuring that they are easily accessible to all their staff; and comply with this procedure for incidents reported to them.

### HOW DO I REPORT AN INCIDENT?

Reporting requirements are based on the severity of the incident. At any program an Event Contact is identified and to that person, one gives an incident report.

### REPORTING WRITING TIPS

It is imperative that if a written report is required, one provides it as thoroughly as possible. This will help bring clarity to the situation and avoid unnecessary calls or emails for additional information. Photographs of the site, facilities, vehicles, or equipment and contact information can add value to the report. Remember to include only pertinent facts about the incident. Do not assign blame or include personal opinions or recommendations.



Robert Kosin <rkosin@barringtonhills-il.gov>

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## VBH Special Event 10/13

2 messages

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**Robert Kosin** <rkosin@barringtonhills-il.gov>  
To: Fritz Gohl <fgohl@barringtonhills-il.gov>  
Cc: Michael Murphy <bhpdchief@vbhpd.net>

Wed, Oct 2, 2013 at 10:27 AM

Attached explains the involvement of the Barrington Hills Police Department in the Barrington Hills Special Event of October 13th. Also there is represented no increase in the normal costs to the Village regarding police protection, services or parking for that day.

Cook County Forest Preserve has received prior notification of the activity in association with the Barrington Hills Park District.

--  
VILLAGE OF BARRINGTON HILLS  
112 Algonquin Rd, Barrington Hills, IL 60010-5199  
847.551.3000 | BarringtonHills-il.gov

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 **BHPD\_Expense.pdf**  
39K

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**Robert Kosin** <rkosin@barringtonhills-il.gov>  
To: "Karen S. Selman" <kselman@barringtonhills-il.gov>  
Cc: "Rosemary N. Ryba" <treasurer@barringtonhills-il.gov>, Michael Murphy <bhpdchief@vbhpd.net>

Wed, Oct 2, 2013 at 10:55 AM

Attached explains the involvement of the Barrington Hills Police Department in the Barrington Hills Special Event of October 13th. Also there is represented no increase in the normal costs to the Village regarding police protection, services or parking for that day.

This is consistent with the representation at the July 22, 2013 meeting of the Board of Trustees

Minutes

ADMINISTRATION – President McLaughlin

Calendar Report - Mug Club, August 17th from 10:00 a.m. to 12:00 p.m. Robert Kosin, on behalf of President McLaughlin, reported that The HILLS are ALIVE, October 13th is an event the Village would like to have at the Riding Club (sic) of Barrington Hills, to have residents get to know each others interests and possible networking. The Village is not budgeted for this event and is looking for volunteers.

Audio

[https://soundcloud.com/sarahkenney/bot\\_072213\\_10-administration](https://soundcloud.com/sarahkenney/bot_072213_10-administration)

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VILLAGE OF BARRINGTON HILLS  
112 Algonquin Rd, Barrington Hills, IL 60010-5199  
847.551.3000 | BarringtonHills-il.gov

 **BHPD\_Expense.pdf**  
39K



Robert Kosin <rkosin@barringtonhills-il.gov>

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## BHPD October 13th costs

1 message

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**President McLaughlin** <mmclaughlin@barringtonhills-il.gov>

Tue, Oct 1, 2013 at 5:03 PM

To: Robert Kosin <rkosin@barringtonhills-il.gov>

Cc: ckonicek@barringtonhills-il.gov

Mr. Kosin,

Direct from the Chief of Police regarding October 13 event. There will be two salaried police officers in attendance at the event. As these two are salaried this will not increase the normal costs to the village regarding police protection, services, or parking for that day. In addition there will be a third officer or CSO that will be on duty and designated to the area from 12-5 PM. This officer is available for whatever services would be necessary including parking, traffic issues.

Please include in your response to any and all concerned .

Thank you,

Marty

Sent from my iPhone

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To ensure compliance with the Open Meetings Act, elected or appointed members of the public body may reply to this message, but they should not forward it or send a copy of the reply to other members of the public body.

# Volunteer Waiver of Liability

The Village of Barrington Hills, through its Heritage and Environs Committee, provides a semi-annual program to remove litter from Village roadsides. The "Roadside Trash Pick-Up" program is facilitated through volunteers who donate their time to help keep Village thoroughfares litter free.

Volunteers are advised of the hazards associated with roadside work, and are given instruction by police personnel to properly and safely perform roadside trash collection. Volunteers must wear safety vests provided by the Village, and are advised to wear weather protective clothing, such as boots and rubber gloves.

If volunteer is under the age of 18, please use "Underage Volunteer Waiver of Liability" form

I (print name) \_\_\_\_\_ am aware that the work contemplated in the Roadside Trash Pick-Up program involves certain risks of physical injury and death. Being fully informed as to these risks and in consideration of accepting the opportunity to participate in the Roadside Trash Pick-Up program, I hereby, on behalf of myself and my heirs, assume all risks in connection with my participation in this program and further hold harmless the Village of Barrington Hills, its officials, employees and agents for any injury or damages which may occur to me while I am participating in this program, and I waive any right to bring claim or lawsuit against them for any such injury, damage or death.

Furthermore, I agree to hold harmless, defend and indemnify the Village of Barrington Hills, its officials, employees and agents from any and all claims and lawsuits for injury, loss or damage to other persons or entities which may arise in the future as a result of or in connection with my participation in the Roadside Trash Pick-Up program, except for injuries or damages caused by the sole negligence of the Village of Barrington Hills.

I understand and acknowledge that the Village provides no independent benefits, and does not ensure the provision of any benefit by any third party.

As a volunteer for the Village of Barrington Hills, I acknowledge that Village personnel will provide direction and limited supervision regarding my duties as a volunteer. I will use all provided equipment appropriately and follow all safety practices.

I authorize any necessary emergency medical treatment that might be required for me in the event of physical injury and/or accident to me while participating in this program.

\_\_\_\_\_  
Please Print Name

\_\_\_\_\_  
Signature of Volunteer

\_\_\_\_\_  
Date

\_\_\_\_\_  
Address (If under 18, please refer to the back)

\_\_\_\_\_  
Email

In case of an emergency, please contact:

Name \_\_\_\_\_ Relation \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_

# **PROGRAM**



## **ALL DAY Noon - 5pm**

**Face Painting**

**Pumpkin Painting**

**Hay Rides**

**ComEd Display and Games**

**Sparky the Fire Dog** (until fatigued)

**Drinks** (Beer, Wine, Water, Hot Chocolate, Cider)

**Food** (Pig Roast & Pork, Sausage, Hot Dogs, Corn & Potatoes)

**Desserts** (Carmel Apple Bar, Fall Treats)

**Small Bonfire**

## **Scheduled Events**

<b>Pony Rides</b>	12pm-4pm
<b>Chicken Beauty Pageant Check in</b>	12pm-12:30pm
<b>Chicken Beauty Pageant Voting (by Public)</b>	12:30pm-3:00pm
<b>Animals For Awareness</b>	12:30pm-1:30pm
<b>Composting Demonstration by Prairieland</b>	1:30pm
<b>Music Starts by</b>	2pm
<b>Pony Club Demonstration in Arena</b>	2pm
<b>Balloon Creations</b>	2pm-4pm
<b>Polo Club Demonstration</b>	3pm
<b>Most Beautiful Chicken in BH Awarded</b>	3:15pm
<b>Possible Retriever Demonstration</b>	4pm

# Communication Committee

Date: Monday, September 16, 2013

Time: 6:00 P.M.

Location:

Training Room

Village Hall

112 Algonquin Road

## NOTICE AS POSTED

### AGENDA

1. Organizational
  - 1.1 Call to Order
  - 1.2 Roll Call
2. Administration
  - 2.1 Approval of Minutes
3. Reports from Village
  - 4.1 Police Department, Alice Runvik
  - 4.2 Trustee Selman
  - 4.3 Trustee Meroni
  - 4.4 Village Administrator, Robert Kosin  
Action: Information Only
4. Old Business
  - 4.1 Newsletter Timeline
  - 4.2 Hills Are Alive Update  
Action: Information and Recommendation
5. New Business
  - 5.1 Fiscal Year 2014 Programs
  - 5.2 Such business as may be brought before the Committee  
Action: Information and Comment
6. Public Comments
7. Adjournment

Next Scheduled Meeting, October 21, 2013

Chairman: Linda Fox



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## VBH Hills are Alive

1 message

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**Robert Kosin** <rkosin@barringtonhills-il.gov>  
To: "Rosemary N. Ryba" <treasurer@barringtonhills-il.gov>

Wed, Sep 18, 2013 at 8:39 AM

Minutes  
Administration

May 23, 2013

Trustee Messer introduced Mr. Ray Mina, who launched a Website called Living 60010 that took a year and one half in the making. It was launched last week and his goal is to unite the Barrington communities. He [Trustee Messer] presented the subject of hosting a summit of social service organization who have a presence in the Village of Barrington Hills. A purpose would be to identify their existence, services and organizational structure such as the Riding Club, Barrington Hills Conservation Trust, the Garden Club, the Polo Club, etc.

July 22, 2013

ADMINISTRATION – President McLaughlin

Calendar Report - Mug Club, August 17th from 10:00 a.m. to 12:00 p.m. Robert Kosin, on behalf of President McLaughlin, reported that The HILLS are ALIVE, October 13th is an event the Village would like to have at the Riding Club (sic) of Barrington Hills, to have residents get to know each others interests and possible networking. The Village is not budgeted for this event and is looking for volunteers.

Audio

[https://soundcloud.com/sarahkenney/bot\\_072213\\_10-administration](https://soundcloud.com/sarahkenney/bot_072213_10-administration)

Email sign-up

<http://www.barringtonhills-il.gov/HillsAlive.html>

\* \* \*

Will provide a update at the BOT meeting on September 23rd.

Robert Kosin  
Barrington Hills Village Administrator  
[847.551.3000](tel:847.551.3000)  
BarringtonHills-il.gov



Robert Kosin <rkosin@barringtonhills-il.gov>

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## Local Fun Event October

1 message

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**Robert Kosin** <rkosin@barringtonhills-il.gov>

Thu, Sep 19, 2013 at 9:24 PM

To: "Anna L. Paul" <apaul@barringtonhills-il.gov>

Cc: "Martin J. McLaughlin" <mmclaughlin@barringtonhills-il.gov>

### **13th Annual Scarecrow Festival - Saturday, October 12**

Barrington's Scarecrow Festival returns Saturday, October 12, 2013 from 11:00am until 2:00pm at Memorial Park in downtown Barrington. The free festival will feature pony rides, scarecrow, pumpkin and cookie decorating, inflatable games, and so much more! **Bob the DJ** will be on hand to delight the crowd with his special costume and favorite spooky songs. We will also be grilling a variety of food which will be available for purchase. Materials for scarecrows will be provided, and festival goers can bring clothing and accessories to personalize their creations. Come and join the fun!

### Fall Festival Cuba Township - **Saturday, October 19**

### Hootenanny 5<sup>th</sup> Annual Freier Farm Barn Stomp **Saturday, October 26**

Lake Barrington Mark your calendars to enjoy an evening of music, bbq, hayride, chatting around the bonfire, and good old fashioned fun on the farm!

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VILLAGE OF BARRINGTON HILLS

112 Algonquin Rd, Barrington Hills, IL 60010-5199

[847.551.3000](tel:847.551.3000) | [BarringtonHills-il.gov](http://BarringtonHills-il.gov)

**Barrington Hills Park District**  
**Board of Park Commissioners ~ Meeting Agenda**  
**September 9, 2013 ~ 7:00**  
**Riding Center, 361 Bateman Road, Barrington Hills, IL 60010**

1. Call to Order
2. Recognition of Commissioners
3. Recognition of Visitors or Citizens
4. Approval of the August Park Board Regular Minutes
5. Approval of the August 2013 Treasurer Report
6. Advisory Committee – Reports, Responsibilities and Recommendations
7. Fox River Valley Pony Club Matters and Rental Requests, Stall Rentals,
8. Riding Club of Barrington Hills Matters, Sunny Sundays and Rental Requests
9. In District and Out of District Rental Requests
10. BHPD Trainers Rules, Policies and Input
11. Unfinished Business
  - a. Hills are Alive Event
  - a. Capital Project(s) and Capital Expenditures
  - b. Facility Maintenance: Electric, Plumbing, Parking Lot, Drainage
  - c. Arena's Maintenance and Footing
  - d. Rental House Lease
  - e. Web, E-Bulletin, Constant Contact. Facebook Links and Content
  - f. Schedule Commissioner for Advisory Committee
  - g. Tennis Courts
  - h. Fund Raising for Riding Center & Park District
  - i. Riding Center Rental Fees, Rates and Policy Update
  - j. Construction Projects at Riding Center: Riding Arena
12. New Business
  - a. Truth in Taxation
13. Action to Be Taken on Discussed Items
14. Adjournment

**Should you wish to provide comments in advance please send a fax 1-847-783-6772 or e-mail to** [bhpdoffice@comcast.net](mailto:bhpdoffice@comcast.net). **Please keep your comments concise.** Posted September 6, 2013. Any individual with a disability requiring a reasonable accommodation to participate in this meeting should contact Rosemary Nero within a reasonable time prior to the meeting at the Barrington Hills Park District Administrative Offices: 2 Royal Way, Barrington Hills, IL 60010 or phone 1-847-783-6772. Monday through Friday 9a.m. to 4p.m. Requests for a qualified interpreter require at least five working days advance notice.

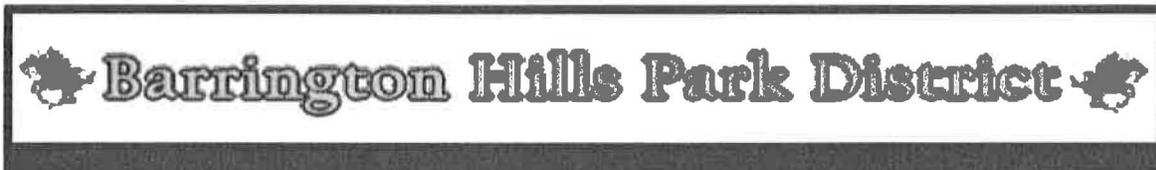


Robert Kosin < rkosin@barringtonhills-il.gov>

## Barrington Hills Park District Riding Center Bulletin

Barrington Hills Park District Board of Commissioners <  
parks@maurencrump.com>  
Reply-To: parks@maurencrump.com  
To: rkosin@barringtonhills-il.gov

Fri, Aug 23, 2013 at 12:15  
PM



### August 2013

#### Board of Commissioners

**Fred McMorris**,  
President  
**Maureen Crump**,  
Vice-President  
**Dennis Kelly**,  
Treasurer  
**John Rosene**,  
Secretary  
**Stew Gully**

#### Park Board Meetings

The Park Board Meets on the  
Second Monday of each month  
at the Riding Center at 7:00  
PM

#### Administrator

Rosemary Nero  
bhpdoffice@comcast.net

Office Telephone and Fax:  
(847)783-6772

Address:  
PO Box 1393  
Barrington, Illinois 60011

www.bhillsparkd.org  
Visit our web site for Riding  
Center Information and more.  
View the complete calendar.  
Please email the Park District  
office to provide feedback, to  
notify of maintenance issues,  
to make suggestions.

#### Calendar

*Please note RCBH Hunter show scheduled to run August 21 through  
August 25 has regrettably been canceled.*

#### Sunday August 25

Pony Club Lessons  
1:00 PM to 6:00 PM  
Partial Rental

#### Friday August 30, Saturday August 31, Sunday September 1

FRVPC National Testing  
Partial Rental

#### Sunday September 1

Pony Club Lessons  
1:00 PM to 6:00 PM  
Partial Rental

#### Tuesday September 3

Advisory Committee  
7:00 PM

#### Sunday September 8

RCBH Sunny Sundays  
10:00 AM to 12:00 PM  
Partial Rental

Pony Club Lessons  
1:00 PM to 6:00 PM  
Partial Rental

#### Monday September 9

Park Board

**Barrington Hills  
Park District  
Advisory Committee**

At Large  
Steve Allen  
Courtney Erland

Fox River Valley  
Pony Club  
Stephanie Doubek  
Mike Zachar

Riding Club  
of  
Barrington Hills  
Lorelei Benkendorf  
Jane Clement

**Advisory Committee  
Meetings**  
The Advisory Committee  
meets on the First Tuesday of  
each month at the Riding  
Center at 7:00 PM.

7:00 PM

**Tuesday September 10**

RCBH Board  
7:00 PM

**Sunday September 15**

Pony Club Lessons  
1:00 PM to 6:00 PM  
Partial Rental

**Monday September 16**

RCBH Board  
7:00 PM

**Sunday September 22**

Pony Club Lessons  
1:00 PM to 6:00 PM  
Partial Rental

**Saturday September 28, Sunday September 29**

FRVPC Certification  
Partial Rental

**Sunday September 29**

RCBH Sunny Sundays  
10:00 AM to 12:00 PM  
Partial Rental

Pony Club Lessons  
1:00 PM to 6:00 PM  
Partial Rental

**Tuesday October 1**

Advisory Committee  
7:00 PM

**Sunday October 6**

RCBH Sunny Sundays  
10:00 AM to 12:00 PM  
Partial Rental

Pony Club Lessons  
1:00 PM to 6:00 PM  
Partial Rental

**Tuesday October 8**

RCBH Board  
7:00 PM



**Sunday October 13**

The Hills Are Alive Community Fall Festival  
Complete Rental All Invited

**Monday October 14**

Park Board  
7:00 PM

**Sunday October 20**

RCBH Sunny Sundays  
10:00 AM to 12:00 PM

Pony Club Lessons  
1:00 PM to 6:00 PM  
Partial Rental

### **Sunday October 27**

Pony Club Lessons  
1:00 PM to 6:00 PM  
Partial Rental

## **Indoor Arena Footing Project**

The indoor arena footing project is complete and the Park Board hopes that all are enjoying the results. Mike Puffer and his MGP Ventures did a great job. And as always please thank Octavio Huerta for his loving maintenance of our arena.



We are gathering feedback for any necessary adjustments that we will do through September and October. If you would like to provide input please follow the link below and complete the form. As with all input, identification is required.

### **Submit Your Input**

## **Spotlight Riding Center Rule**

The Park District enacts rules intended to promote safety, protect property, and enhance enjoyment of the Riding Center by all users. Here we will spotlight specific rules and encourage all users to follow for the benefit of all.



### **Our spotlight rule for this edition:**



An SEI/ASTM equestrian helmet is required to be worn by all riders for all mounted equestrian activity while on Park District property. Please read and follow the "Equestrian Helmet Policy".

***Riders mounted without a helmet risk losing rights to ride at the Barrington Hills Park District Riding Center***

## **Your Advisory Committee**

Your Advisory Committee are your representatives. The Committee provides direct input to the Park Board and is considered essential to the operation and strategic planning for the Riding Center. There is representation for every type of participant at the Riding Center. We encourage you to discuss your suggestions and concerns with your representative. We are currently discussing the Winter Indoor Arena Schedule. Meetings are the 1st Tuesday of each month at 7:00 PM. We invite you to join the meetings and add to the input. Of course, you are also always welcome at Park Board meetings which are the 2nd Monday of each month at 7:00 PM.

At Large  
Steve Allen  
Courtney Erland

Fox River Valley  
Pony Club  
Stephanie Doubek  
Mike Zachar

Riding Club  
of  
Barrington Hills  
Lorelei Benkendorf  
Jane Clement

### Contact the Park District

We seek your input and feedback. Please do not hesitate to email the Park District office at [bhpdoffice@comcast.net](mailto:bhpdoffice@comcast.net) with any comments, suggestions, or issues you may have.

### New Riding Center Sign



We hope everyone has noticed our beautiful new sign welcoming all to the Park District Riding Center. Thank you to Park District President Fred McMorris for designing the sign and managing the project.

**Forward email**

 SafeUnsubscribe

 Trusted Email from  
**Constant Contact**  
Try it FREE today

This email was sent to rkosin@barringtonhills-il.gov by parks@maureencrump.com |  
Update Profile/Email Address | Instant removal with SafeUnsubscribe™ | Privacy Policy.

Barrington Countryside Park District | PO Box 1393 | Barrington | IL | 60010

President  
MARTIN J. McLAUGHLIN

Trustees  
FRITZ GOHL, Pro-Tem  
JOSEPH S. MESSER  
KAREN S. SELMAN  
PATTY MERONI  
COLLEEN KONICEK  
MICHAEL HARRINGTON

DOLORES G. TRANDEL, Village Clerk



112 ALGONQUIN ROAD  
BARRINGTON HILLS, ILLINOIS 60010-5199  
[www.barringtonhills-il.gov](http://www.barringtonhills-il.gov)

TELEPHONE  
(847) 551-3000

FACSIMILE  
(847) 551-3050

September 20, 2013

I am writing this letter on behalf of our community requesting your contribution to our Villages First Annual Fall Festival on October 13<sup>th</sup>. The name of the event is "The Hills are Alive" and it will be held at the Barrington Hills Park District Riding Center on Bateman Road from 12:00-5:00 PM. The goal of this festival is to bring residents together in a fun, relaxed, family friendly atmosphere. The objective is to make this event "cost neutral" to both the Village and the Park District.

The event is being actively promoted to residents through local media outlets, publications, schools and directly to our residents over the next few weeks.

We have attached a list of events during the day that your organization could sponsor directly, on a first come first serve basis, or we also are accepting general donations which will be applied to defray the costs in total. Donations of any size are welcome and all sponsors will be recognized at the event.

If you would like to sponsor an event please contact Village Hall at 847.551.3000 to reserve an event. If you wish to make a general donation you can send a check payable to: THE VILLAGE OF BARRINGTON HILLS Attention: FALL FESTIVAL . We appreciate your response no later than October 1<sup>st</sup>. If you have any queries or wish to know more details about "The Hills Are Alive" please feel free to contact us via email at [Fest@barringtonhills-il.gov](mailto:Fest@barringtonhills-il.gov) or call us at 847.551.3000.

Thank you in advance for your consideration and support,

President Martin J. McLaughlin

Organizations that have been reached out to via mail and/or email:

- Barrington Area Conservation Trust
- Barrington Hills Polo Club
- Barrington Area Historical Society
- Barrington Area Community Foundation
- Barrington Junior Women's Club
- Barrington Woman's Club
- Citizens for Conservation
- Flint Creek Watershed Partnership
- Spring Creek Watershed Partnership
- Flint Creek Wildlife Rehabilitation
- Barrington Area Tennis Organization
- Riding Club of Barrington Hills
- Fox River Valley Pony Club
- Barrington Area Council of Governments
- Council of Barrington Garden Clubs
- Stillman Nature Center
- Crabtree Nature Center
- Spring Creek Stewards
- Friends of the Forest Preserves
- Fox River Valley Hunt
- Mane in Heaven

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## RAIN OR SHINE! A celebration of community and heritage in Barrington Hills

The first annual "The Hills Are Alive" will take place on Sunday October 13, 2013 from 12-5pm at The Barrington Hills Park District Riding Center. The event will be an opportunity to meet your neighbors in a fun relaxed atmosphere. The event will showcase programs, foods, and activities that contribute to the unique character of Barrington Hills and its residents.

All Barrington Hills residents are encouraged to attend with their neighbors and family for a fun fall outing.

Activities will include but are not limited to:

- ▶ [Exotic Animal Show](#) 12:30 pm - 1:30 pm
- ▶ Pony Rides - 12:00 pm - 4:00 pm
- ▶ Face Painting - ALL DAY
- ▶ Balloon Animals - 2:00 pm
- ▶ Composting Demonstration 1:30 pm
- ▶ Hay Rides - ALL DAY
- ▶ Chicken Beauty Contest (must preregister at hillschicken@gmail.com) - Voting 12:30 - 3:00 pm
- ▶ Pumpkin Painting - ALL DAY
- ▶ Music - 2:00 pm
- ▶ Fall Treats
- ▶ Sparky the Fire Dog - Thanks to the Barrington Countryside Fire Protection District - Starting at noon
- ▶ Police Cars
- ▶ Food
- ▶ Local Beer & Wine
- ▶ Local Organization Information Area

Thank you to current sponsors:

Stay tuned to this page for more information as it becomes available. And sign up to receive announcements below.

If you wish to volunteer, contribute or participate please send an email to [fest@barringtonhills-il.gov](mailto:fest@barringtonhills-il.gov).

Village Mailing List



**President:**  
Martin J. McLaughlin  
**Pro-Tem:**  
Fritz Gohl

**Trustees:**  
Karen S. Selman  
Patty Meroni  
Joseph S. Messer  
Colleen Konicek Hannigan  
Michael Harrington

**Village Clerk:**  
Dolores G. Trandel

**Director of Administration:**  
Robert Kosin, AICP



Village of Barrington Hills  
Monday - Friday  
9am - 5pm  
[112 Algonquin Road  
Barrington Hills, Illinois 60019](http://112.Algonquin.Road.Barrington.Hills.Illinois.60019)  
Phone: [847.551.3000](tel:847.551.3000)  
Fax: [847.551.3050](tel:847.551.3050)  
Email:  
[Village Clerk](#)  
[Treasurer](#)  
[Director of Administration](#)

Email Address:




Local  
Postal Customer

PRSR STD  
ECRWSS  
U.S. POSTAGE  
PAID  
EDDM RETAIL

October 13



# The Hills Are Alive

Fall Heritage Fest 2013

Sunday October 13, 2013 Noon-5:00 pm  
Barrington Hills Park District Riding Center  
361 Bateman Road, Barrington Hills, IL

The Hills Are Alive is a great opportunity for neighbors to relax in a unique setting and enjoy the heritage, foods and activities available in our community.

## Event Schedule

Animal Show 12:30 pm  
Chicken Beauty Contest Voting 12:30 - 3 pm  
Pony Rides 12 - 4 pm  
Composting Demonstration 1:30 pm  
Music 2 pm  
Balloon Animals 2 - 4 pm  
Pony Club Demonstration 2 pm  
Polo Club Demonstration 3 pm

## ALL DAY

Desserts - SPARKY the fire dog  
Hay Rides - Drink - Food  
Pumpkin Painting - Face Painting



is smok'n at the Barrington Hills  
**PIG ROAST**

**Barrington Hills Residents!**

Bring this flyer to Village Hall - 112  
Algonquin Road - October 7-11 to  
pick up FREE food tickets. Remaining  
tickets will be first come first serve at  
festival. Additional food and treats  
will be available for purchase.

For more information go to [barringtonhills-il.gov](http://barringtonhills-il.gov) or  
email [fest@barringtonhills-il.gov](mailto:fest@barringtonhills-il.gov)





# Roadside Cleanup

8:30 am at Village Hall

October 26 is national "Make A Difference Day"! Make a difference in your local community by volunteering with your Heritage and Environs Committee. It takes a village to keep our town clean and healthy. Refreshments and fun provided.

Please contact the Village Hall with any questions email [village@barringtonhills-il.gov](mailto:village@barringtonhills-il.gov) or call 847.551.3000



# Town Hall Board Meeting

6:30 pm - 7:30 pm

At Countryside Elementary

The Barrington Countryside Fire District Trustees will be available to answer questions regarding the future of the District after separating from Barrington.

[www.bcfpd.org](http://www.bcfpd.org)

Regular Meeting of the Board of Trustees to follow.



# Private Well Testing

**Pick-up Test Kits: October 21-24th**

Pick up a drinking water test kit at the Barrington Hills Village Hall for the reduced price of \$14 October 21-24 ONLY. Exact change or a check payable to "Lake County Health Department".

Residents who purchase kits can then drop off their water samples October 28th between 3:30 pm – 7:30 pm ONLY at The Garlands of Barrington, 1000 Garlands Lane, Barrington. Come around 6:30 pm and stay for the presentation on salts and groundwater. Samples will be transported by BACOG to the Lake County Environmental Laboratory the following day.