

# Memo

To: Karen Selman, Finance Committee  
From: Rosemary N. Ryba, Treasurer  
CC: Board of Trustees, Village President  
Date: July 19, 2013  
Re: Manual Payments

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As detailed on the attached report, there were two (2) manual checks issued for the month of June, 2013.

As a reminder, check number 032508 payable to Matuszewich, Kelly & McKeever was a replacement check for (stopped) check number 49017, which was lost in the mail.