VIDEO – AVI SYSTEMS

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AVI SYSTEMS
621 Busse Road
Bensenville, IL 60106
Phone: (630) 477-2354
Fax: (630) 477-2301

Retail Sales Agreement

Proposal Number: 12-210-000026.1

Bill To	Ship To	Project Location
Attn: Skip Gianopulos Village of Barrington Hills 112 Algonquin Barrington Hills, IL 60010 **Phone:** (847) 551-3000 **Email:** sgianopulos@barringtonhills-il.gov **Customer Number:**	Attn: Skip Gianopulos Village of Barrington Hills 112 Algonquin Barrington Hills, IL 60010 **Phone:** (847) 551-3000 **Email:** sgianopulos@barringtonhills-il.gov	**Attn:** Skip Gianopulos Village of Barrington Hills 112 Algonquin Barrington Hills, IL 60010 **Phone:** (847) 551-3000 **Email:** sgianopulos@barringtonhills-il.gov

Date: December 16, 2011	**OE#:**	**Sales Rep:** Tom Burns - 210	
Customer PO#:	**Terms:** Net 30	**Ship Via:** Ground	**Freight Terms:** Prepaid and Add
Project #:	**Project Manager:**	**Eng Approved By:**	**Project Start Date:**
Support Agreement Start Date:		**Support Agreement End Date:**	**TSM Approval:**
Comments:			

Products and Services Summary

Equipment Contract	$12,229.00
Integration Contract	$12,620.00
Pro Support Contract	$1,739.00
Freight	See Terms
Tax	See Terms
Grand Total	$26,588.00

The prices quoted reflect a discount for a cash payment (i.e., check, wire transfer) made by Customer in full within Net 30 days of each invoice. Discount only applies to new items included on the invoice, and only applies if the balance on the invoice is paid in full. All returned equipment is subject to a restocking charge.

Invoicing

AVI uses progress billing, and invoices for equipment allocated to the contract when it is received by AVI. Unless otherwise specified, all items quoted (goods and services) as well as applicable out of pocket expenses (permits, licenses, shipping, etc.) are invoiced in detail (including applicable sales taxes due for each category of invoiced items) on a monthly basis, with payment in full required within Net 30 days of the date of the invoice. Customer is to make payments to the following "Remit to" address:

AVI Systems
NW8393 PO Box 1450
Minneapolis, MN 55485-8393.

Full payment is due before any support coverage or prepaid block begins. Overdue balances are subject to a finance charge of 1.5% per month, or interest at the highest rate permitted by applicable law. In the event AVI must pursue collection of unpaid invoices, Customer agrees to pay all of AVI's costs of collection, including its attorneys' fees.

Taxes and Delivery

Unless stated otherwise in the "Products and Services Summary" above, AVI will include all applicable taxes, permit fees, license fees, and delivery charges to the amount of each invoice. Taxes will be calculated according to the state law in which the product(s) and/or service(s) are provided. Customer should provide applicable tax exempt certificate for state exemption(s), otherwise AVI shall invoice for and collect all applicable taxes in accordance with state(s) law.

Agreement of Quotation and Contract Formation

Customer hereby accepts the above quote for goods and/or services from AVI. When duly executed and returned to AVI, AVI's Credit Department will check Customer's credit and approve the terms. After approval by AVI's Credit Department and signature by AVI, this Retail Sales Agreement will, together with the AVI General Terms & Conditions which are attached form a binding agreement between Customer and AVI. (This Retail Sales Agreement and the AVI General Terms & Conditions are referred to collectively as the "Agreement"). Should AVI's Credit Department determine at any point prior to AVI commencing work that Customer's credit is not adequate, or should it otherwise disapprove of the commercial terms, AVI reserves the right to terminate the Agreement without cause and without penalty to AVI.

AGREED AND ACCEPTED BY:

Customer:	AVI Systems, Inc
Signature:	Signature:
Printed Name:	Printed Name:
Date:	Date:

Services to be Provided

Integration Services Scope of Work

Integration Services Responsibilities
Integration Scope of Work/Responsibilities AVI Systems, Inc will provide services/work for the project as described above in the Scope of Work or per the attached separate Scope of Work document detailing the scope of work to be performed. AVI Systems, Inc Responsibilities • Provide equipment, materials and service items per the contract products and services detail. • Provide systems equipment integration and supervisory responsibility of the equipment integration. • Provide systems configuration, checkout and testing. • Provide project timeline schedules. • Provide necessary information, as requested, to the owner or other parties involved with this project to insure that proper AC electrical power and cableways and/or conduits are provided to properly integrate the equipment within the facilities. • Provide manufacturer supplied equipment documentation. • Provide final documentation and "as built" system drawings (CAD). • Provide system training following integration to the designated project leader or team. Customer Responsibilities • Provide for the construction or modification of the facilities for soundproofing, lighting, electrical, HVAC, structural support of equipment, and decorating as appropriate. • Provide for the ordering, provisioning, installation, wiring and verification of any Data Network (LAN, WAN, TI, ISDN, etc.) and Telephone Line (Analog or Digital) equipment and services prior to on-site integration. • Provide all necessary cableways and/or conduits required to facilitate AV systems wiring. • Provide all necessary conduit, wiring and devices for technical power to the AV systems equipment. • Provide reasonable accesses of AVI Systems, Inc personnel to the facilities during periods of integration, testing and training, including off hours and weekends. • Provide a secure area to house all integration materials and equipment. • Provide a project leader who will be available for consultation and meetings. • Provide timely review and approval of all documentation (Technical Reports, Drawings, Contracts, etc.).

System Support Services To Be Provided
System Recertification • Provides services to perform two on-site scheduled recertification sessions per year using AVI Systems, Inc "System Re-Certification Checklist and Record". Tentative date of 1st visit:_____ Tentative date of 2nd visit:_____ Training • Provides unlimited on-site operator training to assure any new and/or existing system users understand the system functionality. Asset Tracking • Provides informational management of the system's individual electronic components • Provides reporting of description, model, serial numbers, in-service dates, anticipated end-of-life dates and physical location Watchdog Remote Monitoring (for systems capable of providing such notice.) • Provides internet based monitoring of the systems 7x24x365 • Provides email alerts of system components, warnings and/or failures • Available only on the AMX or Crestron Control Systems that connected to an ethernet network with ability to access the Internet. SMTP protocol messages cannot be blocked by the Customer network. Individual devices to be monitored (projectors, switchers, etc.) must be controlled via 2-way RS-232, RS-422, RS485, or IP, and remote connectivity must be certified by AVI prior to initiation of service. Systems Support • Provides Priority Support by phone (within 2 hour response time on 5x9 basis) • Provide Priority 5X9 onsite support (Mon – Fri / 8am – 5pm local time) services to perform troubleshooting to localize and diagnose faults where on-site location is within 60 miles of an AVI Service Center • Provides repair or replacement of faulty equipment (excluding Obsolete Equipment) • Provides materials and repair parts (excluding Consumables) • Provides Software Updates • Provides Loaner Equipment including table top projectors and flat screen monitors under 50". • Provides for recycling of equipment covered in a system or consumables with no additional fees • Includes coverage for shipping to/from manufacturer for equipment sent to for warranty diagnosis, repair or exchange
System Support Definitions

- *lqxdlr.com*
- Contact
- Support
- Products/Services
- Home

-
- Streaming
-

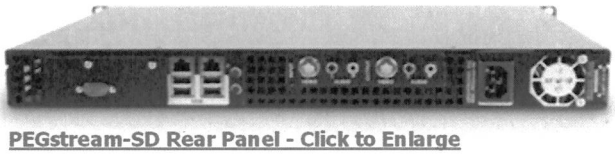
Overview Live Streaming Video-On-Demand Streaming

Combine the PEG Stream™ live streaming service with the PEGstream-SD™ streaming media encoder to affordably deliver your video LIVE to a worldwide audience. The PEG Stream live streaming service is available for as little as $150 per month when combined with video-on-demand streaming, while a PEG Stream subscription alone is $250 per month.

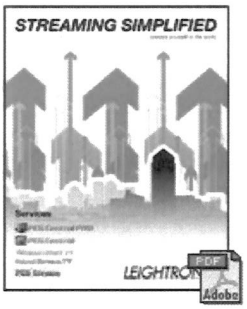
Deliver live programming to viewers around the world with this affordable, power-packed live streaming solution. Combining the ease-of-use of this LEIGHTRONIX-powered live streaming solution and the convenience of the Internet allows users to deliver video programming to viewers anywhere in the world.

LEIGHTRONIX is proud to provide the best in integrated streaming technology. When considering an online streaming solution, make sure you're getting all of the functionality you need with our Streaming Services Checklist. >>

How it Works



PEGstream-SD Rear Panel - Click to Enlarge

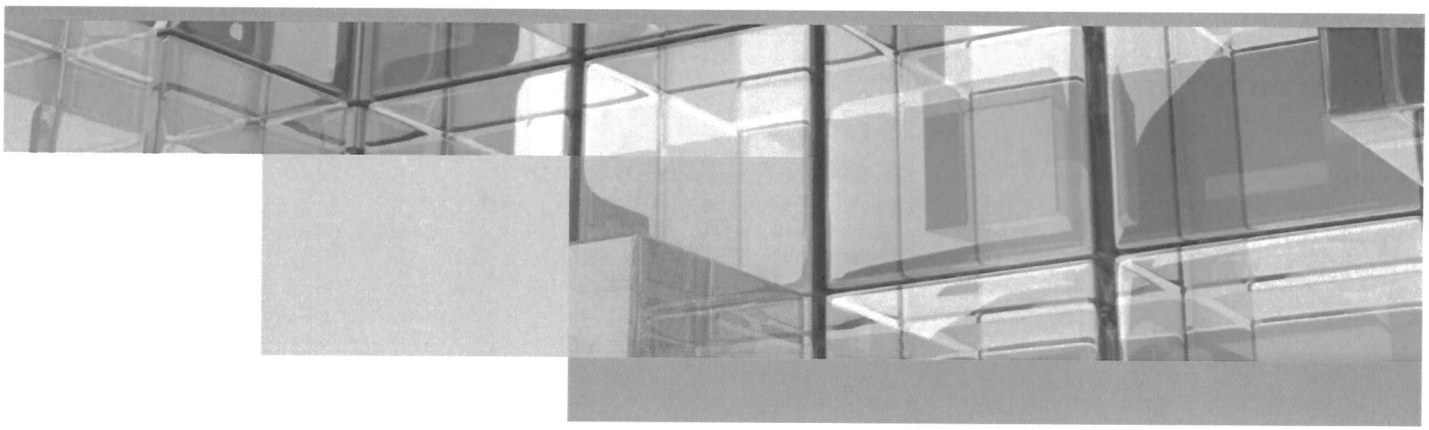


Simply connect the output from a LEIGHTRONIX video server or another live video/audio source to the PEGstream-SD and real time digital encoding hardware captures and digitizes images, creating a live, outbound video stream. To reduce strain on a user's network, and IT staff, only one 500Kb/s outbound stream is required. The PEGstream-SD

granicus.
connecting government

Proposal for the Village of Barrington Hills

Government Transparency and Agenda Workflow Solutions



Proposal presented by:
Jack Melnicoff
Granicus, Inc.
(352)514-4653
jackm@granicus.com

Granicus Proposal to the Village of Barrington Hills

12-06-11

Robert Kosin
Director of Administration
Village of Barrington Hills

Bob,

Thank you for considering Granicus, we're excited to support your government transparency initiatives and be a compliment to the exceptional work you have already done on the Village's webpage. It has been a pleasure to work with the Village of Barrington Hills so far and we look forward to establishing a rewarding, long-term relationship with you.

Below you will find a detailed proposal for a solution to accomplish your goals listed above. The investment includes all training, software, hardware, 24/7/365 support, professional services, installation and implementation. We can typically deploy new solutions within 60-90 days from receiving the Purchase Order.

Over 950 jurisdictions have selected Granicus as a partner to help them build trust with citizens, reduce staff time spent on processing meetings, and engage citizens in productive new ways. Granicus has over 35 years of government-focused experience which has allowed us to develop tools with government in mind and meet the market demand. We hope that you enjoy being part of the Granicus client family.

Most Sincerely,

Jack Melnicoff
Software Sales Executive
(352)514–4653
Granicus, Inc.

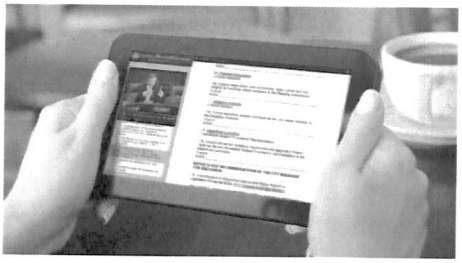
Proposed Solution

Granicus® Open Platform

The Granicus® Open Platform allows you to stream an unlimited number of meetings and events online and over mobile devices – play video in H.264* and Silverlight. Publish all of your content online with indefinite retention schedules. Granicus Encoding Appliance gives you unlimited bandwidth and storage as well as local live and on-demand streaming for up to 50 concurrent viewers. You can also access a library of community content and start publishing videos immediately. Finally, leverage an open architecture and connect in-house or third-party solutions to Granicus. Click here for more information on the Granicus Open Platform.

- Stream unlimited meeting bodies and events
- Indefinite retention schedules
- Intelligent media routing
- Community content library
- Open architecture and SDK

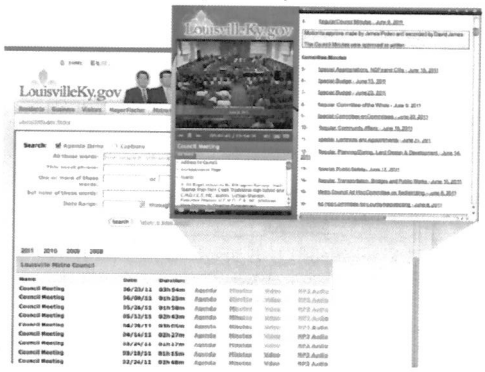
* In pilot, will be available to all customers upon release



Government Transparency Suite

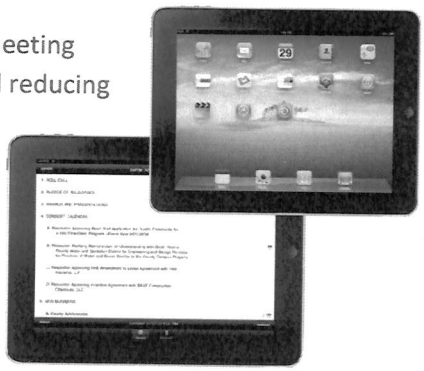
The Government Transparency Suite gives your citizens greater access to public meetings and records online. Take the next step towards greater transparency and link related documents to your video, offer your full agenda packet, and provide advanced searching of archives. Reach a broader audience with podcasting - download media in MP3 and MP4 formats (MP3, MP4) and view video offline. Granicus' reporting tools give you a detailed analysis of visitor statistics to help you better understand viewership trends. Click here for more information on the Government Transparency Suite.

- Publish agenda packets with video
- Link relevant materials
- Build reports and analytics
- Index videos live
- Offer downloadable formats (MP3 & MP4)



iLegislate Application

iLegislate is an iPad app that allows government officials to connect meeting agenda data to the iPad for taking notes, marking follow-up tasks, and reducing printing costs associated with agenda packet production.

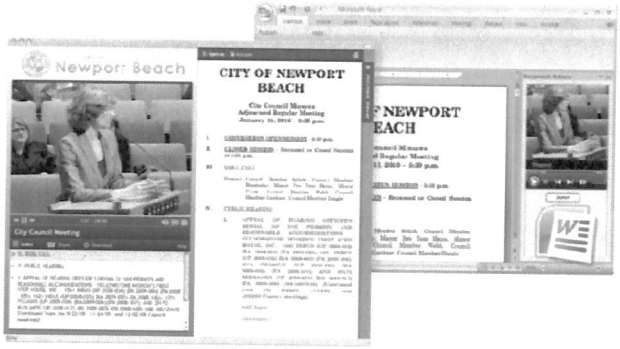


- Simple, Easy UI
- Integrated, Seamless Synchronization
- Rapid Agenda Review with Supporting Material
- Note-taking and bookmarking
- Automated Backups

Meeting Efficiency Suite

The Meeting Efficiency Suite is a live meeting workflow solution that combines minutes with a meeting's recording. Capture and publish minutes, saving staff time and cutting administrative costs. Record roll-call, agenda items, speakers, motions, votes, and notes through a simple interface. After the meeting, finalize minutes quickly and easily in Microsoft Word™. With VoteLog, allow the public to track legislation, ordinances and even voting member records through your website. This Suite you can seamlessly integrate with agenda solutions already in place. Click here for more information on the Meeting Efficiency Suite.

- Meeting preparation tools
- Live minutes automation
- Quick notes and text expansion
- Minutes editing and publishing
- Generate linked minutes



Managed Services

Granicus provides a comprehensive Managed Services package with every solution to ensure long-lasting success with our technologies while maximizing your solution's performance. Our fully managed and hosted infrastructure offers unlimited bandwidth, storage and the highest security standards of your data through a cloud-based platform. Our remote, proactive systems monitoring guarantees faster response time, predicts problems before they arise, and helps reduce the cost of IT support and maintenance.

Professional Services	Open Platform	Government Transparency	Citizen Participation	Meeting Efficiency	Legislative Management	Training Management	
Managed Deployment							
Encoding Appliance	•	•		•			One-time installation of an on-premise unified encoding and storage appliance.
Hosted Web-Based Application	•	•	•	•	•	•	Activation of a hosted media and content management application.
Agenda Parser		•	•	•			Installation of the agenda parser to read and parse documents automatically.
Meeting Software		•		•			Local installation of software in meeting chambers to boost minutes efficiency.
Public Display				•			Application installation to live broadcast text displays of meeting actions in-person, online, or over TV.
Touch-screens				•			Local installation of touch-screen monitors and applications in meeting chambers.
Workflow Assessment & Configuration							
Workflow Assessment				•	•		Careful workflow review and software configuration.
Workflow Implementation				•	•		Hands-on guidance and support to ensure smooth and successful user adoption.
Onsite Training and Meeting Support				½ Day/ 1 MB*	2 Day/ Sys Admin		On-premise support and mentorship to guide users during a live meeting.
Product Training							
Self-Paced Online	•	•	•	•	•	•	On-demand online training courses accessible anytime, anywhere.
Instructor-led Online Training Series		6 hrs/ 8 Users		12 hrs/ 1 MB	5 Day Combo w/ Onsite	6 hrs/ 8 Users	Live online training led by a training professional in a classroom environment.
Onsite Training and Meeting Support				1.5 Day/ 1 MB*	5 Day Combo w/ Online		Intensive hands-on training at the clients' location to address unique user needs.
Web Integration & Design							
Standard Website Integration	•						Standard media player and media portal embedded into customer's branded website.
Customized Website Integration		•	•	•			Custom design and integration of a media player and media portal to match the look and feel of the customer's branded website.
Legislative Portal Website Integration					•		Standard portal for legislative information that matches the look and feel of customer's branded website.
Document Assessment		•	•	•			Analysis of current document layouts to ensure content importing and management is successful.
Customized Agenda Template		•	•	•			Development of an HTML agenda template to support indexing, search, and electronic comments.
Customized Minutes Template				•			Development of a minutes template in HTML or Microsoft Word to support video links.
Standard Reports					•		Standardized report templates for agendas and minutes.
Public Display Template				•			Configuration including graphics, colors, fonts, and standard text elements.
Training Portal						•	Standard portal for trainees that displays on-demand trainings, exams and reports.

Key Benefits to Granicus Solution

- World's most experienced provider of government transparency, citizen participation, meeting efficiency, legislative management, and training management solutions with:
  - Over 950 clients in all 50 states, at every level of government
  - Over 31 million government webcasts viewed
  - More than 265,350 government meetings online
- First fully integrated legislative workflow management system for local government
- Open API architecture and SDK allow for seamless integrations with systems already in place
- Native iPad application for agenda viewing, note-taking, bookmarking and supporting material review
- Media content compatible on multiple browsers
- Truly unlimited storage and distribution for all meeting bodies and non-meeting content
- Indefinite retention schedules for all archived meeting and non-meeting content
- Media content supported on both PC/Mac systems AND on mobile systems such as Apple IOS, Android, and Blackberry
- Customized web integration to match the look and feel of the client's webpage
- Media content supported in multiple media formats such as Flash, Windows Media, Silverlight, HTML5
- Software to allow content created to be shared over social networks
- Minutes annotation tools that can integrate with Microsoft Word to allow minutes to be built in Word while leveraging the indexed video of the meeting for reference
- Minutes annotation tools that allow publishing the Minutes in PDF Format but still includes links to the audio/video webcast within the PDF
- Reporting tools to track a detailed analysis of visitor trends
- Access library of peer-created government media content from over 950 Granicus users
- 24/7/365 customer service and support
- 97% customer satisfaction rating, 99% client retention rating
- Ranked 185 on Deloitte 500 fastest growing companies
- Ranked 419 on Inc 500 fastest growing companies
- Client Success stories are available here: http://www.granicus.com/Clients/Case-Studies.aspx

Granicus Clients in Illinois

- Village of Glenview
- Village of Addison
- Village of Wilmette
- Village of Lombard
- Village of Beach Park
- Village of Oak Park
- Village of Lake Zurich
- Village of Mokena
- Village of Forest Park
- Cook County
- Lake County
- City of Chicago
- City of Wheaton
- City of Highland Park
- City of Naperville
- City of Elgin
- City of Galesburg
- City of Joliet
- City of Collinsville
- Glen Ellyn Park District
- Park District of Highland Park
- North Shore School District 112
- Crete Monee School District 201-U

Investment Options

Item	Up Front	Monthly
Open Platform Suite	**$0.00**	**$400.00**
Granicus Encoding Appliance		
Government Transparency Suite	**$6,800.00**	**$290.00**
View Template Configuration		
Player Template Configuration		
Web Training Series		
Agenda Template Configuration		
Live Manager Installation		
Agenda Parser Configuration		
Meeting Efficiency Suite	**$6,200.00**	**$190.00**
Minutes Template Configuration		
Web Training Series		
Workflow Review and Customization		
US Shipping	$125.00	$0.00
TOTAL*	**$13,125.00**	**$880.00**

**Granicus is offering FREE monthly managed services through July 1st 2012. This offer does not alter or delay the date on which your upfront payments will be due as defined in the Granicus Service Agreement. Offer valid until 12/31/2010.The billing for Monthly Managed Services occurring after July 1, 2012 will begin on May 15, 2011.*

Budgetary Impact by Fiscal Year

Item	TOTAL
Year 1 (2011) – Up Front Investment	$13,125.00
Year 2 – (2012) – 6 Months FREE of MMS ($880)	$5,280.00
Year 3 and Beyond (2013 and Beyond) – 12 Months of MMS	$10,560.00

Project Road Map

Item	Date
Solution Overview – Web Demo	Nov. 3rd
Project Summary Delivered	Nov. 16th
Initial Presentation to Board	Nov. 21st
Network Assessment Call	Dec. 6th
Presentation to Trustee Harold "Skip" Gianopulos	Dec. 7th
Document Assessment Call	TBD
Presentation to Board for Approval	Dec. 19th
FREE Monthly Managed Services Promo Deadline	***Dec. 31st***
Purchase Order Received	
Agreement Received	
Project Kick Off Call	
Hardware Shipped	
Solution Deployment Validated	
Training Completed	
System Accepted	
Go Live to the Public – Project Successful!	