

Memo

To: Trustee Messer
From: Robert Kosin
CC: Board of Trustees, Village President
Date: August 20, 2010
Re: ZBA Findings Schedule -Lighting

This confirms the schedule for the receipt by the BOT of the ZBA findings and/or recommend draft ordinance establishing standards for exterior lighting.

All findings of the ZBA are forward upon review of the transcript, such that with the conclusion on Wednesday, August 18th by the ZBA of the consideration of the draft, it would be expected that the transcript of both the original meeting of Monday August 16th and the following Wednesday would be received by the Village Attorney on or by August 30th.

If so received by that time, a review of the transcripts, comments to the draft ordinance on the evening of Wednesday, August 18th and the preparation of the written findings by the Chairman may be expected to be concluded on or shortly before Friday September 10th.

With such a schedule and no inclusion to the personal accommodations to the Labor Day weekend, a public document as to be considered by the Board of Trustees would be available in the week of September 13th.

The Village Board scheduled for the regular meeting in September is Monday, September 27th.