



BOARD OF TRUSTEES MEETING MINUTES

MONDAY, JANUARY 22, 2018 ~ 6:30 PM

President McLaughlin called the meeting to order at 6:30 pm

PRESENT

- | | |
|-----------------------------------|--|
| ❖ Martin J. McLaughlin, President | ❖ Joe Colditz, Deputy Chief |
| ❖ Colleen Konicek, Trustee | ❖ Anna Paul, Acting Dir. of Administration |
| ❖ Bryan C. Croll, Trustee | ❖ Mary Dickson, Village Attorney |
| ❖ Michelle Maison, Trustee | ❖ Nikki Panos, Village Clerk |
| ❖ Brian D. Cecola, Trustee | ❖ Steve Cieslica, Village Engineer |
| ❖ Paula Jacobsen, Trustee | |
| ❖ Robert M. Zubak, Trustee | |

AUDIENCE

- | | |
|------------------|---------------|
| ❖ Linda H. Cools | ❖ Peggy Judd |
| ❖ Pauline Boyle | ❖ Jerome Levy |

PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS

None

APPROVE MINUTES DECEMBER 19, 2017

MOTION: Konicek **SECOND:** Zubak

Roll Call (Zubak, Jacobsen, Cecola, Maison, Croll, Konicek, McLaughlin)

Voice Vote: Ayes 6 (Zubak, Jacobsen, Cecola, Maison, Konicek, McLaughlin)

Nays 0

Absent 0

Abstain 1 (Jacobsen)

MOTION APPROVED

ACCEPT VILLAGE TREASURER'S REPORT FOR DECEMBER 2017

MOTION: Croll **SECOND:** Maison

Treasurer discussed the included Treasurer's Report. She reported that revenue is going to come in pretty close to budget and expenses are anticipated to be under budget, which translates to an increase in fund balance. Schedule shows total fund balance up about \$300,000.

McLaughlin reviewed the discussion the Board had the previous month regarding the fund balance. It is incumbent on the Board and Finance Chair to continue discussions regarding the appropriate fund balance.

Roll Call: Ayes 7 (Zubak, Jacobsen, Cecola, Maison, Croll, Konicek, McLaughlin)
Nays 0
Absent 0
MOTION APPROVED

ACCEPT POLICE PENSION BOARD'S REPORT FOR DECEMBER 2017

MOTION: Croll **SECOND:** Maison

Treasurer stated Pension board interviewed three different Fixed Asset Fund Managers and voted to engage CS McKee. They voted to reallocate funds in the portfolio. Currently, 45% is in equities and 55% is in fixed income to be reallocated so that 65% is in equities over two months. Croll asked if the manager is through Morgan Stanley. Treasurer explained Graystone is the manager (consultant) and the assets are at Morgan Stanley. President, Croll and Treasurer discussed roles of each.

Roll Call: Ayes 7 (Zubak, Jacobsen, Cecola, Maison, Croll, Konicek, McLaughlin)
Nays 0
Absent 0
MOTION APPROVED

APPROVE OVERTIME REPORT FOR DECEMBER 2017 TOTALING \$9,925.13

MOTION: Croll **SECOND:** Zubak

Colditz stated the majority of overtime was due to the Christmas holidays and "hire back" due to sick time. Cecola asked if Methodist Church was security detail; Colditz confirmed.

Roll Call: Ayes 7 (Zubak, Jacobsen, Cecola, Maison, Croll, Konicek, McLaughlin)
Nays 0
Absent 0
MOTION APPROVED

APPROVE BILLS FOR DECEMBER 2017 TOTALING \$213,113.98

MOTION: Croll **SECOND:** Zubak

Treasurer mentioned an invoice from Gilcore for an unusual amount due to the upgrade of all ceilings and most of the rooms on the first floor. Paul asked to move Flint Creek Watershed Partnership from Administration to bills. Paul summarized Village of Barrington Hills' (hereafter referred to as VBH) Spring Creek/Flint Creek Watershed membership history, fee and its benefits. Croll stated he would like a report back on initiatives and someone to represent the Village.

Board discussed various bills and contracts.

Jacobsen questioned where to find job postings for an open position. Paul described the various locations.

Roll Call: Ayes 7 (Zubak, Jacobsen, Cecola, Maison, Croll, Konicek, McLaughlin)
Nays 0
Absent 0
MOTION APPROVED

APPROVE RESOLUTION AUTHORIZING EXECUTION OF DOCUMENT AS REQUIRED TO DESIGNATE AUTHORIZED SIGNATORIES WITH BANKS THAT THE VILLAGE HAS AUTHORIZED FOR THE CONDUCT OF VILLAGE BUSINESS

MOTION: Croll **SECOND:** Cecola

President defined role of signatories (President, President Pro-Tem, Village Clerk & Treasurer)

Roll Call: Ayes 7 (Zubak, Jacobsen, Cecola, Maison, Croll, Konicek, McLaughlin)
 Nays 0
 Absent 0

MOTION APPROVED as RESOLUTION 18-01

APPROVE RESOLUTION ADOPTING A CREDIT CARD POLICY FOR THE VILLAGE OF BARRINGTON HILLS

MOTION: Croll **SECOND:** Zubak

Treasurer stated the auditors were concerned there was no policy on file. She assured the auditors credit card users are conscientious and follow best practices. Konicek clarified the resolution is to establish a policy related to uses. Croll asked if there was a limit; Treasurer confirmed each card has a \$5,000 limit.

Roll Call: Ayes 7 (Zubak, Jacobsen, Cecola, Maison, Croll, Konicek, McLaughlin)
 Nays 0
 Absent 0

MOTION APPROVED AS RESOLUTION 18-02

ROADS & BRIDGES REPORT

Cecola stated he met with Trotter & Associates and will present road program next month. Board discussed engineering fees. Cieslica described the process of how the work was assigned.

President stated Village received KDOT target date of completion for Longmeadow Parkway; tree removal will commence within 30 days. Final construction of IL 62 towards IL 25 portion will go no longer than June 30, 2019. President requested Cieslica to follow the project, allowing the Village to inform residents of progress.

President reviewed the history of the project. Jacobsen questioned who are the representatives on the IDOT Advisory Committee. Trustee Maison stated she is on the board along with President McLaughlin, Plan Commission Chairman Pam Cools and Steve Cieslica.

Online Overweight Permits are now available via Village website. Paul described the process.

PUBLIC SAFETY

Monthly Report as submitted.

MOTION AUTHORIZING DISPOSAL OF PERSONAL PROPERTY OWNED BY THE VILLAGE OF BARRINGTON HILLS

MOTION: Cecola **SECOND:** Zubak

No comments

Roll Call: Ayes 7 (Zubak, Jacobsen, Cecola, Maison, Croll, Konicek, McLaughlin)
Nays 0
Absent 0

MOTION PASSED AS ORDINANCE 18-01

RESOLUTION AUTHORIZING THE PURCHASE OF POLICE VEHICLES BY THE VILLAGE OF BARRINGTON HILLS

MOTION: Cecola **SECOND:** Zubak

Deputy Chief Colditz reported that the purchase would replace two (2) 2014 Crown Victoria squad cars. They will be sold at auction. President asked if the purchase was budgeted; Colditz confirmed. Zubak confirmed it was \$65,000 for both vehicles.

Roll Call: Ayes 7 (Zubak, Jacobsen, Cecola, Maison, Croll, Konicek, McLaughlin)
Nays 0
Absent 0

MOTION APPROVED AS RESOLUTION 18-03

BUILDING & ZONING REPORT

PERMIT REPORT

As submitted. No comments.

ENFORCEMENT REPORT

As submitted.

Hannigan mentioned the issue regarding exterior lighting. President explained there was a delay in response due to a serious medical issue with the code officer. Hannigan stated the code officer would go out to review compliance.

Jacobsen reviewed the ordinance on illumination and stated it is rather complicated. President stated the history of the lighting ordinance and welcomed Jacobsen to take on a consolidation of the ordinance. President explained process regarding complaints dealing with after hours.

ZBA MONTHLY REPORT

ZBA did not meet.

PLANNING MONTHLY REPORT

Planning did not meet.

INSURANCE MONTHLY REPORT

Insurance did not meet.

HEALTH, ENVIRONMENT, BUILDING & GROUNDS (HEC) MONTHLY REPORT

MONTHLY REPORT

Jacobsen stated HEC met and had a discussion regarding Arbor Day trees and tree plantings. Barrington Area Conservation Trust (BACT) has agreed to accept a number of trees but has additional trees they can't accept. A suggestion was made to make them available to residents.

Jacobsen went on to discuss HEC committee and transition to it being a volunteer-only group, not a Village Committee. The committee reviewed electronic participation rules for meetings. Attorney Dickson reviewed that electronic participation is only allowed in very limited circumstances.

Discussion ensued regarding voluntary status versus committee; HEC will also review.

Jacobsen relayed that some members of HEC have expressed disappointment in the execution of the Village Hall remodeling. President explained recommendations are not binding upon the Board of Trustees and thanked the Committee for their time on the project.

Jacobsen discussed she was contacted by a group inquiring if the Frank Lloyd Wright homes in VBH have legal protections. Paul confirmed they do not. Jacobsen presented the idea of exploring a type of "landmark status" to these and other historic homes. Discussion ensued about the process of protecting historical houses.

Zubak reported the fire station floor drain is almost done; still needs one more coat of paint. The fire district is paying for half.

PENDING LITIGATION REPORT

One item.

PERSONNEL REPORT

Nothing to report.

RESOLUTION DESIGNATING OFFICERS FOR FREEDOM OF INFORMATION ACT AND OPEN MEETINGS ACT PURPOSES

MOTION: Maison **SECOND:** Cecola

Paul stated VBH is required to have an Open Meetings Act (OMA) and Freedom of Information Act (FOIA) officer, a position formerly held by Robert Kosin. The role will now be filled by Anna Paul, with Nikki Panos as her back up. The Police Department has Joanne Grumprecht, with Tracy Morey as her back up.

Roll Call: Ayes 7 (Zubak, Jacobsen, Cecola, Maison, Croll, Konicek, McLaughlin)
 Nays 0
 Absent 0

MOTION APPROVED AS RESOLUTION 18-04

ACCEPT MCHENRY COUNTY COUNCIL OF GOVERNMENTS (MCCG) 2018 LEGISLATIVE AND TRANSPORTATION AGENDA

MOTION: Zubak **SECOND:** Croll

President stated VBH gets to vote on the MCCG legislative and transportation agenda. President stated the Village historically has rejected or abstained due to the inclusion of support for the Longmeadow Parkway. Hannigan reviewed the history and discussed why the Board might want to reject it.

Included in the platform is support of the IDOT Phase I Study of Route 62. Hannigan asked Cieslica what Phase I includes. Cieslica stated a Phase I Study is to seek public input and do preliminary research.

Roll Call Vote: Ayes 4 (Zubak, Cecola, Maison, Konicek)
Nays 2 (Jacobsen, Croll)
Absent 0
Abstain 1 (McLaughlin)
MOTION APPROVED 4-2

RECESS TO EXECUTIVE SESSION AT 8:08 PM

Pursuant to Open Meetings Act
5 ILCS 120/2 (c) 21 Review of Executive Session Minutes
5 ILCS 120/2 (c) 11 For Pending Litigation
MOTION: Hannigan **SECOND:** Zubak

Voice Vote: Ayes 7 (Zubak, Jacobsen, Cecola, Maison, Croll, Konicek, McLaughlin)
Nays 0
Absent 0
MOTION APPROVED – RECESS TO EXECUTIVE SESSION

REENTERING INTO PUBLIC SESSION AT 8:36 PM

PRESENT

- | | |
|-----------------------------------|----------------------------|
| ❖ Martin J. McLaughlin, President | ❖ Brian D. Cecola, Trustee |
| ❖ Colleen Konicek, Trustee | ❖ Paula Jacobsen, Trustee |
| ❖ Bryan C. Croll, Trustee | ❖ Robert M. Zubak, Trustee |
| ❖ Michelle Maison, Trustee | |

APPROVE EXECUTIVE SESSION MINUTES DECEMBER 19, 2017

MOTION: Croll **SECOND:** Zubak
No comments

Voice Vote: Ayes 7 (Zubak, Jacobsen, Cecola, Maison, Croll, Konicek, McLaughlin)
Nays 0
Absent 0
MOTION APPROVED

President asked for any other business before the Board. Zubak inquired if Deputy Chief was going to discuss contract status. President explained police contract expired January 1, 2018. Mediation scheduled for Monday, January 29, 2018. President hopes to come to a long-term contract, continuing good service. President defined the normal process of accepting a contract and gave a history of previous contracts. President stated the Agreement will likely be on next month's agenda.

Motion to adjourn meeting made by Cecola, seconded by Croll. Upon all present Trustees voting Aye, the Motion to adjourn carried and the meeting adjourned at 8:45 PM.

MEETING ADJOURNED