

VILLAGE OF BARRINGTON HILLS

Board of Trustees Meeting Minutes

Monday, August 29, 2016 ~ 6:30 pm
MacArthur Room

President McLaughlin called the meeting to order at 6:30 pm

Present

- ❖ President Martin J. McLaughlin
- ❖ Trustee Colleen Konicek Hannigan
- ❖ Trustee Michael Harrington
- ❖ Trustee Bryan Croll
- ❖ Trustee Michelle Nagy Maison
- ❖ Trustee Brian Cecola
- ❖ Chief Richard Semelsberger
- ❖ Village Attorney Patrick Bond
- ❖ Village Treasurer Margaret Hirsch
- ❖ Village Clerk Anna Paul
- ❖ Village Engineer Dan Strahan

Absent

- ❖ Trustee Fritz Gohl

Audience

- ❖ A. Robert Abboud
- ❖ Lou Flannery
- ❖ Linda H. Cools
- ❖ D. A. Wamberg
- ❖ Donato Cantalupo
- ❖ Sonne DeVries
- ❖ Das Sheldon
- ❖ Carol McLuckie

Public Comments

- ❖ A. Robert Abboud
- ❖ Carol McLuckie
- ❖ Sonne DeVries

Pledge of Allegiance

Presentation of Award

Alice Runvik 25 Years of Service

Alice began her career at BHPD in 1985 as a part time Dispatcher and began working full time for BHPD on February 1, 1991.

In her early years she worked in the Records Division and assisted in Dispatch. Alice's dedication and strong work ethic lead to a 1995 promotion to the Chief's Administrative Assistant. She served in that position for 4 separate Chiefs.

During the dispatch consolidation project, Alice was again called upon to assist with Dispatch and Records. She stepped up without hesitation and was truly a 'life saver for the Department. Earlier this year, Alice was moved into the newly created Human Resource Coordinator position to better utilize her knowledge of all aspects of BHPD.

She is an extremely valuable member of the Department.

Thank you Alice for your 25 years of service to the citizens of Barrington Hills.

Point of Order

Harrington stated he requested that an item be placed on the agenda considering having a public hearing on the removal of Jan Goss from the ZBA, but that request was not honored. Board discussed why the request was not honored. Harrington requested a written opinion from the Village Attorney as to whether a Trustee has the ability to place an item on the agenda.

Approve Minutes May 23, 2016

Motion Konicek 2nd Cecola

Konicek stated that she does not believe this version of the minutes, which includes Harrington's edits, is accurate. McLaughlin distributed a copy of the section written by the clerk as included in the previous draft of the minutes. He stated he believes this is the most accurate language.

McLaughlin stated that he believes the Board should go back to summary written by the Clerk. Bond reminded the Board that the minutes are merely a summary of the actions at a meeting and should not include all comments. Board continued to discuss the matter.

Approve Minutes May 23, 2016 as Amended to Include Clerks Summary

Motion Konicek 2nd Cecola

Harrington stated that he did not believe they adequately summarized what happened at the meeting.

Roll Call: Ayes 5 (Cecola, Maison, Croll, Konicek, McLaughlin)

Nays 1 (Harrington)

Absent 1 (Gohl)

MOTION APPROVED

Approve Minutes July 21, 2016 Including Bios

Motion Konicek 2nd Maison

Paul asked that the names and short bios of the award recipients be included.

Roll Call: Ayes 6 (Cecola, Maison, Croll, Harrington, Konicek, McLaughlin)

Nays 0

Absent 1 (Gohl)

MOTION APPROVED

Accept Village Treasurer's Report for July 2016

Motion Croll 2nd Konicek

Treasurer reviewed various items. McLaughlin asked about FOIA budget and attorney fees.

Roll Call: Ayes 6 (Cecola, Maison, Croll, Harrington, Konicek, McLaughlin)

Nays 0

Absent 1 (Gohl)

MOTION APPROVED

Accept Police Pension Board's Report for July 2016

Motion Croll 2nd Konicek

Up 4.83% lagging behind benchmark. Croll thanked Treasurer for re-calculating statements.

Roll Call: Ayes 6 (Cecola, Maison, Croll, Harrington, Konicek, McLaughlin)

Nays 0

Absent 1 (Gohl)

MOTION APPROVED

Approve Overtime Report for July 2016 \$8539.61

Motion Croll 2nd Cecola

A portion of the OT is reimbursable from a private detail. Next year's information will be adjusted to account for reimbursements.

Roll Call: Ayes 6 (Cecola, Maison, Croll, Harrington, Konicek, McLaughlin)
Nays 0
Absent 1 (Gohl)

MOTION APPROVED

Approve Bills for August 2016 Totaling \$22,8674.13

Motion Croll 2nd Konicek

Bills were higher this meeting as last month's meeting was early. Some vendors have 2 invoices in this month's bills.

Roll Call: Ayes 6 (Cecola, Maison, Croll, Harrington, Konicek, McLaughlin)
Nays 0
Absent 1 (Gohl)

MOTION APPROVED

Resolution Accepting a Proposal to Provide Professional Accounting Services from Lauterbach and Amen, LLP

Motion Croll 2nd Konicek

Lauterbach and Amen came before the Finance Committee last month with a proposal to provide accounting services. The service would include journal entries, bank reconciliations and financial reporting. This dual entry process will be more efficient and directly addresses the management letter comment from Klein Hall regarding journal entry review. The conversion charge is \$3,200.

This provides the resources of a large firm as backup for the Treasurer with less risk to the Village in the event of turnover or unavailability.

Change in Treasurer position to part time yields an approximate \$70,000/yr savings.

Backup great for the Village and recommended by the auditor.

Roll Call: Ayes 6 (Cecola, Maison, Croll, Harrington, Konicek, McLaughlin)
Nays 0
Absent 1 (Gohl)

MOTION APPROVED Resolution 16 - 20

Resolution Authorizing the Termination of a Purchase and Maintenance Contract with AT&T Global Services and Payment of Related Termination Penalties

Motion Croll 2nd Maison

Chief shared background information. Several years prior to consolidation, the AT&T equipment was purchased for the dispatch center. Chief pursued trying to sell the system but hit many roadblocks. Selling it for parts is an option.

Terminating the maintenance agreement is what saves the Village money, at least \$16,000 paying it off early.

Roll Call: Ayes 6 (Cecola, Maison, Croll, Harrington, Konicek, McLaughlin)
Nays 0
Absent 1 (Gohl)

MOTION APPROVED Resolution 16 - 21

Roads & Bridges Reports

The 100 Club of Chicago passed through the Village on Saturday celebrating their 50th year of existence. Barrington Hills residents are active in the organization that provides support to the families of fallen first responders.

Veterans' Crossing Open

Cecola reported that a group of Veterans came out to cross the Bridge for the first time. He expressed the Village's gratitude that they came out for the ribbon cutting and first crossing.

Strahan reported that the project is not closed, but should be in the next week. He also reported that the contractor was 3 days late and will be assessed a penalty.

Longmeadow Parkway Environmental Assessment Re-evaluation

This is a notice encouraging residents to go speak. The Village has submitted the resolution that was passed against it. It is anticipated that the project portion within Barrington Hills will be open for bid in January. Construction is likely to begin in spring based on how the land acquisition process goes.

Resolution Authorization of a Commemorative Naming Application with the US Board of Geographical Names for the Cuba Road Bridge Over Flint Creek to be Known as Veteran's Crossing

Motion Cecola 2nd Konicek

This process will allow the bridge to officially be recorded as Veteran's Crossing at a national level.

Roll Call: Ayes 6 (Cecola, Maison, Croll, Harrington, Konicek, McLaughlin)
Nays 0
Absent 1 (Gohl)

MOTION APPROVED Resolution 16 - 22

Accept Public Safety Monthly Report

Konicek thanked the officers who helped out with the Honor Ride and Run; they were very appreciated by the organizers and the participants. Chief responded that the officers in attendance enjoyed participating.

Approve Ordinance Authorizing Disposal of Personal Property Owned by the Village of Barrington Hills

Motion Cecola 2nd Maison

Outdated and obsolete items.

Roll Call: Ayes 6 (Cecola, Maison, Croll, Harrington, Konicek, McLaughlin)
Nays 0
Absent 1 (Gohl)

MOTION APPROVED Ordinance 16 - 16

Permit Report

As submitted.

Enforcement Report

Klouris matter went to trial; for the most part it is a win. Klouris applied for a demolition permit, but the Village is not yet able to issue the demo permit as the Village has still not received all the necessary documents from the applicant.

The Gopin matter is set for trial September 19th.

ZBA Monthly Report

ZBA is meeting tomorrow (8/30/2016) at 6:30pm at Countryside Elementary School. Konicek explained the process that they are going through regarding consideration of the "Drury Text Amendment." The ZBA has been receiving testimony for the last 3 meetings. After the completion of the hearings the ZBA will deliberate regarding proposal, then either accept as submitted, reject as submitted, or modify it. After that, the text amendment and the ZBA's recommendation will be submitted to the BOT for a vote.

Planning Monthly Report

The Plan Commission discussed possible uses for the Village's Route 25 property. They could not determine a use that would not be cost prohibitive to initiate and recommend that the Village consider selling the property.

Ordinance Amending and Restating Title 4, Chapter 6 Tree Preservation of the Village Code in its Entirety

Motion Maison 2nd Cecola

Maison presented background information on the work the Plan Commission has done on the revision of the Heritage Tree Ordinance. The Commission has been very engaged throughout the process, spending a lot of time and speaking to a lot of experts. Maison stated that she is really impressed with how quickly it was put together.

The board discussed various components of the ordinance. They collectively thanked the Plan Commission for the work and expertise they put into this project.

Roll Call: Ayes 6 (Cecola, Maison, Croll, Harrington, Konicek, McLaughlin)
Nays 0
Absent 1 (Gohl)

MOTION APPROVED Ordinance 16 - 17

Insurance Monthly Report

Nothing for public session.

Health, Environment, Building & Grounds Monthly Report

Nothing to report.

Board of Health Report

Board of Health did not meet.

Pending Litigation Report

Items for executive sessions.

Personnel Report

Nothing to report.

Approve Personnel Manual Update

Motion Konicek 2nd Maison

It was suggested that some necessary changes to the manual need to be made to bring it in line with the union employees. Committee met with a variety of parties to prepare changes and was reviewed by legal counsel. The included memo clarifies the changes.

One item needed further discussion as to what reimbursement method Village employees would have for per diem expenses. Konicek presents three options, the board and police chief discussed each. It was ultimately determined that the best option would be a per diem paid based on location.

Approve Personnel Manual Update Including the IRS Guidelines for Reimbursement

Motion Konicek 2nd Maison

Roll Call: Ayes 6 (Cecola, Maison, Croll, Harrington, Konicek, McLaughlin)

Nays 0

Absent 1 (Gohl)

MOTION APPROVED

Approve Budget Not to Exceed \$68,000 for Village Hall Maintenance Updates Does not include tile.

Motion Croll 2nd Maison

Board again discussed the need for refreshing the Village Hall.

Painting \$20,000

Flooring \$35,000

Tile Floors \$19,500

Bathroom \$11,500

The grand total comes out to roughly \$68,000 for all work. It is stated that this work is necessary to maintain a Village asset. The Board thanked the Committee for the time put in to the project. Harrington stated that he believes it is time to make these improvements. The Board and Treasurer discussed that the Village has the necessary finances for this project. Board consensus was that it needs to be done. The project will proceed with the oversight of the Village Administrator and Clerk.

Roll Call: Ayes 6 (Cecola, Maison, Croll, Harrington, Konicek, McLaughlin)

Nays 0

Absent 1 (Gohl)

MOTION APPROVED

Kenneth "Ken" Santowski Statement of Appreciation

Unfortunately the extremely popular Styrofoam recycling program has been discontinued. The Village thanks Ken for all the time and effort he put into the project.

Recess to Executive Session at 8:46 pm

Pursuant to Open Meetings Act;
5 ILCS 120/2(C)11 for Pending Litigation Issues
5 ILCS 120/2 (c) (21) for Minutes of Closed Meetings
Motion Konicek 2nd Cecola

Voice Vote: Ayes 6 (Cecola, Maison, Croll, Harrington, Konicek, McLaughlin)
Nays 0
Absent 1 (Gohl)

MOTION APPROVED

EXECUTIVE SESSION

Public session reopened at 9:06 pm

Roll Call
Present: Cecola, Croll, Harrington, Maison, Konicek, McLaughlin
Absent: Gohl

Approve Executive Session Minutes July 21, 2016

Motion Harrington 2nd Croll

Roll Call: Ayes 6 (Cecola, Maison, Croll, Harrington, Konicek, McLaughlin)
Nays 0
Absent 1 (Gohl)

MOTION APPROVED

Motion to adjourn meeting made by Cecola, Seconded by Croll. Upon all present Trustees voting Aye, the Motion to adjourn carried and the meeting adjourned at 9:07 pm.

MEETING ADJOURNED