

# VILLAGE OF BARRINGTON HILLS

## Board of Trustees Meeting Minutes

Wednesday, March 30, 2016 ~ 6:30 pm  
MacArthur Room

**President McLaughlin called the meeting to order at 6:34 pm**

### **Present**

- ❖ President Martin J. McLaughlin
- ❖ Trustee Colleen Konicek Hannigan
- ❖ Trustee Fritz Gohl
- ❖ Trustee Michael Harrington
- ❖ Trustee Bryan Croll
- ❖ Trustee Michelle Nagy Maison
- ❖ Trustee Brian Cecola
- ❖ Chief Richard Semelsberger
- ❖ Village Attorney Mary Dickson
- ❖ Village Administrator Robert Kosin
- ❖ Village Clerk Anna Paul
- ❖ Village Engineer Dan Strahan

### **Audience**

- ❖ Mark Rakoczy
- ❖ George Gill
- ❖ Linda Cools
- ❖ Byron Schneider
- ❖ Art Holland
- ❖ Wayne Schild
- ❖ Ron Schneider
- ❖ Matthew Kan
- ❖ Donato Cantalupo
- ❖ Pauline Boyle
- ❖ Arnold Cernik
- ❖ Jim Hammond

### **Pledge of Allegiance**

### **PUBLIC HEARING**

Annual Appropriation Ordinance for the Fiscal Year Commencing January 1, 2016 and Ending December 31, 2016.

Kosin reviewed that the appropriation ordinance before the board was noticed in the papers of general circulation. It was also available in the Clerk's office. He reviewed the minor changes made since publication.

McLaughlin opened floor to public comment.

Danato Cantalupo stated that he reviewed that the 2016 appropriation and noted that it is higher than 2015 and wonders why it has to be so much higher than the budget.

Croll asked for clarification regarding the memo prepared by the Village. McLaughlin stated that budget is a target amount, and that the appropriations will always be higher than the budget number to account for unforeseen circumstances.

McLaughlin closed the public hearing.

### **PUBLIC MEETING**

#### **Public Comments**

- ❖ Linda Cools

**Approve Minutes January 25, 2016**

Motion Konicek 2nd Maison

Roll Call: Ayes 7 (Cecola, Maison, Croll, Harrington, Gohl, Konicek, McLaughlin)  
Nays 0  
Abstain: Harrington

**MOTION APPROVED**

**Approve Minutes February 22, 2016**

Motion Konicek 2nd Maison

Roll Call: Ayes 7 (Cecola, Maison, Croll, Harrington, Gohl, Konicek, McLaughlin)  
Nays 0

**MOTION APPROVED**

**Accept Village Treasurer's Report for February 2016**

Motion Croll 2nd Konicek

Hirsch reviewed the notable items of the February Treasurer's Report.

Roll Call: Ayes 7 (Cecola, Maison, Croll, Harrington, Gohl, Konicek, McLaughlin)  
Nays 0

**MOTION APPROVED**

**Approve Police Pension Board's Report for February 2016**

Motion Croll 2nd Harrington

Croll reported that for the month of February the Police Pension fund was down .06% . The year to date total portfolio is down 2.07% versus benchmark of down 1%.

Roll Call: Ayes 7 (Cecola, Maison, Croll, Harrington, Gohl, Konicek, McLaughlin)  
Nays 0

**MOTION APPROVED**

**Approve Overtime Report for February 15, 2016 to March 15, 2016 Totaling \$9299.62**

Motion Croll 2nd Cecola

Chief reviewed that the majority of overtime this month was due to holiday and illness time.  
Board stated that they like the new format.

Roll Call: Ayes 7 (Cecola, Maison, Croll, Harrington, Gohl, Konicek, McLaughlin)  
Nays 0

**MOTION APPROVED**

**Approve Bills for March 2016 Totaling \$351,893.99**

Motion Croll 2nd Maison

Peggy reviewed non regular expenses for the month. Harrington inquired if the Village is reimbursed for costs for pets picked up by the Police. Chief reviewed that fine and shelter fees are paid to the department prior to the pickup of the pet.

Roll Call: Ayes 7 (Cecola, Maison, Croll, Harrington, Gohl, Konicek, McLaughlin)  
Nays 0

**MOTION APPROVED**

**Approve Ordinance Village of Barrington Hills Annual Appropriation Ordinance for the Fiscal Year Commencing January 1, 2016 and Ending December 31, 2016 as amended by the Kosin Memo of March 25, 2016**

Motion Croll 2nd Konicek

Roll Call: Ayes 7 (Cecola, Maison, Croll, Harrington, Gohl, Konicek, McLaughlin)  
Nays 0

**MOTION APPROVED as Ordinance 16 - 4**

**Approve Resolution Authorizing an Updated Execution of a Banking Resolution to Conduct Village Banking at BMO Harris, a Designated Depository for Village Funds**

Motion Croll 2nd Cecola

McLaughlin reviewed that the purpose of resolution is to update the signatures for Village accounts, specifically adding the newly appointed Village Treasurer Margaret Hirsch.

Roll Call: Ayes 7 (Cecola, Maison, Croll, Harrington, Gohl, Konicek, McLaughlin)  
Nays 0

**MOTION APPROVED as Resolution 16 - 5**

**Approve Resolution for Authorization of Additional Agent to the Illinois Municipal Retirement Fund**

Motion Croll 2nd Konicek

The resolution is to update the Villages IMRF contact information to the newly appointed Treasurer Margaret Hirsch.

Roll Call: Ayes 7 (Cecola, Maison, Croll, Harrington, Gohl, Konicek, McLaughlin)  
Nays 0

**MOTION APPROVED as Resolution 16 - 6**

**Approve Resolution Authorizing the Acceptance of an Engagement Letter for the Auditing Services for the Year 2015**

Motion Croll 2nd Konicek

Kosin reviewed that the auditors from the prior year would not be able to meet the Villages requirements for the 2015 Audit. Sikich would no longer be providing adequate liability insurance coverage. The RFP was sent to 8 firms and posted on the Village website. Croll spoke with the proposed auditors, he had a good conversation with Klein Hall CPA's and believes they will be a good fit for the Village. He also discussed how to reduce the possibility of fraud and found their suggestions favorable. The cost is set at \$17,400. Gohl inquires if the Finance Committee looked at any other auditors? The Village received 2

favorable quotes. They were reviewed and resulted in the recommendation before the board this evening. The firms contacted were found through an IML list and by researching the local Villages auditors. Mary reviewed that there was an attempt to limit the liability coverage to cost of a year's audit by the prior year's auditors which prompted the Village to issue the RFP. The suggested auditor has no limit.

Roll Call: Ayes 7 (Cecola, Maison, Croll, Harrington, Gohl, Konicek, McLaughlin)  
Nays 0

**MOTION APPROVED as Resolution 16 – 7**

**Approve Ordinance Granting Amendment to existing Special Use Permit Allowing for the Installation of Certain Signage at 98 Algonquin Road**

Motion Konicek 2<sup>nd</sup> Maison

Konicek reviewed that the Barrington United Methodist Church property presented exhibits and gave testimony to the Zoning Board of Appeals. The special use would allow the installation of a cross on the side of the church, adhered to the face of the church itself. A special use is needed because of the change to the defined purpose. The ZBA had an extensive hearing and voted unanimously to recommend approval to the Board of Trustees. The packet includes the ZBA's findings of fact.

Gohl recused himself as he is a member of the congregation.

Roll Call: Ayes 6 (Cecola, Maison, Croll, Harrington, Konicek, McLaughlin)  
Nays 0  
Abstain 1 (Gohl)

**MOTION APPROVED as Ordinance 16 - 5**

**Roads Report**

No report

**Approve Resolution Authorizing Execution of an Agreement with ComEd for Entry into the Smart-Ready LED Street Lighting Program**

Motion Cecola 2<sup>nd</sup> Konicek

Harrington recused himself and left the room.

Cecola reviewed that the village has approximately 10 street lights. ComEd is working towards changing all of streetlights to LED. Gohl asked if they are going to be brighter than the current lights. Konicek reviewed that agreement seems to be standard, but that the cost is higher than other Villages. Kosin stated that the Village has a very minimal presence. Gohl wondered why there is a different cost associated with some lights versus others.

Roll Call: Ayes 7 (Cecola, Maison, Croll, Harrington, Gohl, Konicek, McLaughlin)  
Nays 0

**MOTION APPROVED as Resolution 16 - 8**

**Approve Resolution Authorizing Posting of Signs Temporarily Prohibiting Trucks Exceeding 10 Tons on Village Maintained Roads**

Motion Cecola 2<sup>nd</sup> Maison

The resolution affirms the action taken previously by the Village President, based on the recommendation of the Village Engineer, to limit overweight traffic on Village maintained roads to protect the integrity of our roads. This suspends any overweight permits currently issued until the posting is lifted.

Roll Call: Ayes 7 (Cecola, Maison, Croll, Harrington, Gohl, Konicek, McLaughlin)  
Nays 0

**MOTION APPROVED as Resolution 16 - 9**

**Cuba Road Name Plate Discussion**

Cecola reviewed that he had several residents bring forward the idea of changing the name of the Cuba Road Bridge to honor our Veterans. The plaque is permanently installed into the concrete for the bridge wall, as such, a decision needs to be made soon. Trustee Gohl suggested that if residents have any suggestions that they submit those to the Village Clerk.

Board discussed names such as Veterans Crossing, Veterans Bridge or Honor Bridge.

**Accept Public Safety Monthly Report**

As submitted.

**Approve Ordinance Authorizing Disposal of Personal Property Owned by the Village of Barrington Hills**

Motion Cecola 2<sup>nd</sup> Konicek

Of note are two police vehicles that are being surplus.

Roll Call: Ayes 7 (Cecola, Maison, Croll, Harrington, Gohl, Konicek, McLaughlin)  
Nays 0

**MOTION APPROVED as Ordinance 16 - 6**

**Permit Report**

As submitted.

**Enforcement Report**

Konicek reviewed that council will be in attendance in executive session to discuss.

**ZBA Monthly Report**

As submitted.

**Table Building Record Retention Schedule to March Board Meeting**

Motion McLaughlin 2<sup>nd</sup> Cecola

The Village has not disposed of building records for many years. The state only requires that certain portions of building records be maintained for a maximum of 10 years, we have kept them well in excess of this requirement.

Kosin suggested that after 25 years the Village only retain the core records, digitally, and allow the residents to pickup any records available for their property if they so choose.

Director of Communications suggested that the Village notice residents with a mailer and have them call or email us prior, so we can determine if records are available. Board consensus is that the Village should offer this service to residents. Some suggested to notice it in 2 newsletters, but asked that staff develop a plan and present to the Board when ready.

Gohl asked what are we getting rid of? Kosin stated it includes inspection reports, architecture drawings and correspondences. Records from homes that have been built demolished and built again.

### **MOTION TABLED**

#### **Approve Resolution Adopting the 2016 Edition of the Official Zoning Map of the Village of Barrington Hills**

Motion Harrington 2nd Gohl

Konicek stated she does not believe it should be on this month's agenda.

Board reviewed state and village requirements. IL law provides for the annual renewal of the Zoning Map only if there are any changes. Konicek believed that the ZBA had many questions regarding R1 and text amendments, and commercial activities. The Attorney opined that the Horse Boarding Text Amendment changed the Village code not the zoning. Harrington asked for clarification as to why the Board is not taking action.

Questions were raised by the ZBA whether the text amendment should be denoted on the Zoning Map as a commercial use on a residential property. Konicek stated that the motion should remain tabled until transcript provided and the litigation has been finalized.

Roll Call: Ayes 2 (Harrington, Gohl)  
Nays 5 (Cecola, Maison, Croll, Konicek, McLaughlin)

### **MOTION FAILS**

#### **Planning Monthly Report**

Nothing to report.

#### **Insurance Monthly Report**

Nothing to report.

#### **Health, Environment, Building & Grounds Monthly Report**

Gohl brought forward the Earth Day Recycling Drive taking place at Countryside Elementary on April 16, 2016.

#### **Board of Health Report**

Nothing to report.

#### **Pending Litigation Report**

Report during executive session.

#### **Personnel Report**

Nothing to report.

**Recess to Executive Session at 8:11 pm**

Pursuant to Open Meetings Act;  
5 ILCS 120/2(C)11 for Pending Litigation Issues  
Motion Konicek 2nd Croll

Voice Vote Ayes 7 (Cecola, Maison, Croll, Harrington, Gohl, Konicek, McLaughlin)  
Nays 0

**MOTION APPROVED**

**Public session reopened at 9:45 pm**

Roll Call

Present: Cecola, Maison, Croll, Gohl, Konicek, McLaughlin

Absent: Harrington

Attorney reviewed subpoena received by the Village and the requested records.

**Motion to adjourn meeting** made by Trustee Gohl, Seconded by Trustee Cecola. Upon all Trustees voting Aye. The Motion to adjourn carried and the meeting adjourned at 9:48 pm.

**MEETING ADJOURNED**