

VILLAGE OF BARRINGTON HILLS

COMMUNICATIONS COMMITTEE

Date: Monday, August 19, 2013

Time: 6:00 P.M.

Location: Training Room

Village Hall

112 Algonquin Road

DRAFT MINUTES

1. Organizational

1.1. Call to Order

1.1.1. Called to order at 6:14 P.M. by Vice Chairman Barbara Kemp

1.2. Roll Call

1.2.1. Present: Mike Zachar, Barbara Kemp, Vice Chairman, Victoria Kelly, Trustee Patty Meroni, Village Manager Robert Kosin

1.2.2. Absent: Trustee Selman, Laura Ekstrom, Chairman Linda Fox, Alice Runvik, Anna Paul

1.2.3. Late: Mary Beth Holsteen arrived at 6:17 P.M.

2. Administration

2.1. Approval of Minutes, deferred to September

3. Reports from Village

3.1. Police Department, Alice Runvik no report

3.2. Trustee Selman no report

3.3. Trustee Meroni

3.3.1. Mug Club report: Had a few attendees who discussed rainwater and flooding with Trustee Meroni. Also discussed conservation and Duda property.

3.3.2. From Mug Club need to have a format to send out notices about road issues, such as drainage, construction, culvert cleaning, tree trimming, and any other issues related to Roads and Bridges.

3.3.3. Trustee Meroni will write an article for next newsletter about disposal trucks and debris from the trucks littering the roads around the Village.

3.4. Village Administrator, Robert Kosin no report

Action: Information Only

4. Old Business

4.1. Newsletter Update

4.1.1. Summer newsletter mailed 2 weeks ago.

4.1.2. Date for Fall newsletter: target-- November 2013

4.1.3. will check budget

4.2. Review Welcome Wagon mailer

4.2.1. Mary Beth has list of new home sales, Village Clerk will mail brochure and letter to new homeowners. Motion made by Vicki, seconded by Mary Beth to send Welcome Wagon mailing about every 3 months. Approved 4-0-2

4.3. Mug Club Report

4.3.1. see 3.3.1

Action: Information and Recommendation

5. New Business

5.1. Email Management Service

5.2. Such business as may be brought the Committee

6. Public Comments

7. Adjournment

7.1. Mary Beth made a motion to adjourn at 7:40 P.M., seconded by Mike, adjourned at 7:40 pm 4-0-2